



BOARD OF SUPERVISORS

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SUMMARY ACTION MINUTES - DRAFT FINAL BUDGET HEARING AGENDA

TUESDAY, SEPTEMBER 21, 2021

Regular Meeting – 10:00 a.m.

Merced County Administration Building
2222 M Street
Board Room, Third Floor
Merced CA, 95340
www.countyofmerced.com

The Board of Supervisors welcomes you to its meetings which are regularly held on a scheduled Tuesday and your interest is encouraged and appreciated.

AUDIO/VIDEO BROADCAST: All board meetings are normally broadcast live and replayed on local cable television. A list of cable channels and broadcast times are available at the following website: <http://www.co.merced.ca.us/1581/Comcast-Ch-96-Broadcast>

Live stream of the Board of Supervisors meetings at <https://www.facebook.com/MercedCounty/> or <https://www.co.merced.ca.us/2206/Board-of-Supervisors-Meetings>.

PUBLIC COMMENTS

Public opportunity to speak on any matter of public interest within the Board's jurisdiction including items on the Board's agenda, except for those items specifically scheduled as public hearings (see information below regarding public hearing public comments) will be taken at the beginning of the Board Meeting during the public comment period. In order that interested parties have an opportunity to speak, any person addressing the Board will be limited to a maximum of three (3) minutes.

In Person: Please raise your hand when requested and you will be directed to the podium.

Voicemail: Please call (209) 385-7319. All voicemails received prior to 9:00 am on the day of the meeting will be played during the meeting, as time allows. Voicemails will be limited to three minutes in length.

In an effort to assist the Clerk, (if leaving a voicemail on an agenda item) please identify the agenda item number in your voicemail. If you wish to do so, please identify yourself in your voicemail. Phone numbers will not be made part of the record of the meeting.

Email: Email public comments will not be read during the meeting, but will be delivered to the Board of Supervisors prior to the meeting if received by 5:00pm on the Monday prior to the Board meeting. Please send email public comments to the Clerk of the Board at publiccomments@countyofmerced.com. These comments will be made part of the record.

In an effort to assist the Clerk in identifying the agenda item relating to your public comment please indicate in the Subject Line, the meeting body (i.e. Board of Supervisors Agenda) and item number (i.e. Item No. 10). If you wish to do so, please identify yourself in the email. Email addresses will not be made part of the record of the meeting.

Comments made on Facebook are not considered part of the official record and will not be shared with the Board.

PUBLIC HEARINGS – PUBLIC COMMENTS

Public opportunity to speak regarding public hearings will be heard following the reading of the public hearing. In order that interested parties have an opportunity to speak, any person addressing the Board will be limited to a maximum of three (3) minutes.

In Person: Please raise your hand when requested and you will be directed to the podium.

Voicemail: Please call (209) 726-2755. All voicemails directed to the public hearing will be accepted up to and during the public hearing. The Board of Supervisors will take a brief pause during the public hearing for persons using voicemail. Voicemails will be limited to three minutes in length and will be played during the meeting, as time allows.

In an effort to assist the Clerk in identifying the public hearing agenda item relating to your public comment please identify the subject matter in your voicemail. If you wish to do so, please identify yourself in your voicemail. Phone numbers will not be made part of the record of the meeting.

Email: Emails directed to the public hearing will be accepted up to and during the public hearing. Emails will not be read during the meeting, but will be delivered to the Board of Supervisors. Please send email public comments to the Clerk of the Board at specialmeetingcomments@countyofmerced.com. These comments will be made part of the record.

In an effort to assist the Clerk in identifying the public hearing agenda item relating to your public comment please indicate in the Subject Line, the subject matter. If you wish to do so, please identify yourself in the email. Email addresses will not be made part of the record of the meeting.

Comments made on Facebook are not considered part of the official record and will not be shared with the Board.

CLOSED SESSION: This is the portion of the meeting conducted in private without the attendance of the public or press to discuss certain confidential matters specifically permitted by the Brown Act. The public will be provided an opportunity to comment on any matter to be considered in closed session prior to the Board adjourning into the closed session.

The **REGULAR MEETING** is divided into three sections:

- **CONSENT CALENDAR:** These matters include routine financial and administrative action and usually are approved by a single vote.
- **REGULAR CALENDAR:** These items include significant policy and administrative actions.
- **SCHEDULED ITEMS:** These items are noticed hearings, work sessions and public hearings

BOARD AGENDA AND MINUTES: Board agendas, minutes, and copies of items to be considered by the Board of Supervisors are posted on the Internet at least 72 hours preceding a Tuesday meeting at the following website: www.countyofmerced.com

REASONABLE ACCOMMODATIONS: Persons who require accommodation for any audio, visual or other disability or Spanish or Hmong interpretation in order to review an agenda, or to participate in a meeting of the Board of Supervisors per the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation in writing. Please address your written request to the Clerk of the Board, 2222 M Street, Merced, CA 95340 or telephonically by calling (209) 385-7366. Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.

Spanish and Hmong interpreters are available.

Interpretes de espanol y hmong estan disponibles.

Peb muaj tug paab txhais lug Mev hab Hmoob.

10:00 A.M. REGULAR MEETING

GOVERNMENT CODE SECTION 54954.2 COMPLIANCE (LATE AGENDA ITEMS)

PUBLIC OPPORTUNITY TO SPEAK ON ANY MATTER OF PUBLIC INTEREST WITHIN THE BOARD'S JURISDICTION INCLUDING ITEMS ON THE BOARD'S AGENDA, EXCEPT FOR THOSE ITEMS SPECIFICALLY SCHEDULED AS PUBLIC HEARINGS (TESTIMONY LIMITED TO THREE MINUTES PER PERSON)

REVIEW BOARD ORDER

PRESENTATION: COUNTY EXECUTIVE OFFICE - FISCAL YEAR 2021/2022 FINAL BUDGET

REVIEW BOARD ORDER

PUBLIC HEARING:

AUDITOR - PUBLIC HEARING

To consider setting the Appropriation Limitation for Fiscal Year 2021/2022 established under Article X111B of the State Constitution

RECOMMENDATION:

- 1) Open the Public Hearing;
- 2) Approve using the change in County population combined with the change in all counties having contiguous borders as the population factor, and the change in California per capita personal income as the cost of living factor to establish the Fiscal Year 2021-2022 appropriation limitation;
- 3) Adopt the Resolution establishing Fiscal Year 2021/2022 appropriation limitation as \$1,903,918,873.

REVIEW BOARD ORDER

BUDGET CALENDAR

FINAL BUDGET ADJUSTMENTS

1. Approve Final Budget Adjustments based on more current information to various budget units within the General Fund and Other Funds as presented: 10000, 10100, 10110, 10120, 11000, 11200, 11300, 11400, 11500, 12500, 13000, 14000, 14200, 16000, 16100, 16200, 16300, 16500, 17000, 17050, 17200, 17500, 17600, 18100, 18200, 19000, 20100, 20400, 20600, 22100, 23000, 23100, 23300, 23400, 24000, 25000, 25100, 25200, 27000, 27200, 28000, 28200, 28300, 28400, 28500, 28700, 40000, 40600, 40700, 41500, 50000, 50100, 50200, 50500, 51000, 54000, 55000, 55100, 55200, 55300, 60000, 61000, 70000, 75200, 75500, 75600.

APPROVED AS RECOMMENDED AYES: ALL

LEASE PURCHASE AGREEMENTS

2. Authorize the Director of Administrative Services to negotiate, execute, and sign Lease Purchase Agreements for equipment appropriated in the Fiscal Year 2021/2022 Budget subject to review by Auditor, County Counsel, and the County Executive Office.

APPROVED AS RECOMMENDED AYES: ALL

REVIEW BOARD ORDER

OUT-OF-STATE TRANSPORTATION AND TRAINING FOR FISCAL YEAR 2021/2022

3. 1) Approve the Schedule of Out-of-State for transportation and/or training for Fiscal Year 2021/2022; and 2) Direct that no Out-of-State travel take place unless authorized by the County Executive Officer, or designee.

APPROVED AS RECOMMENDED AYES: ALL

POLICY ACTION

4. Provide staff direction regarding the General Fund Reserve and any possible modifications to the General Fund Reserve Policy.

BOARD DISCUSSION – NO ACTION TAKEN

REVIEW BOARD ORDER

5. Authorize the Director of Public Works to circulate a Request for Qualifications/Proposals (RFQ/P) for a Design Build Entity for the maximum-security facility and staff support building portion of Phase II of the John Latorraca Correctional Center Expansion Project.

APPROVED AS RECOMMENDED AYES: ALL

REVIEW BOARD ORDER

6. Adopt a Resolution approving and authorizing the Board Chair to execute the agreement with the California Department of Forestry and Fire Protection for Fire Protection Services effective July 1, 2021 through June 30, 2022, in the amount of \$18,178,122.

ADOPTED RESOLUTION AND AUTHORIZED CONTRACT AS RECOMMENDED

AYES: ALL

REVIEW BOARD ORDER

7. 1) Approve the identified Road Division Work Program for Fiscal Year 2021/2022, Exhibit A, which identifies total resources for roads projects at \$53,509,053 and specifies projects that will receive funding; 2) Approve the Project budgets in Budget Units 30001 and 30002, respectively, as listed in Attachment A and Attachment B for the identified road projects; and 3) Approve the Final Budget Adjustments listed in Budget Unit 30000 as noted in Exhibit B.

APPROVED AS RECOMMENDED AYES: ALL

REVIEW BOARD ORDER

8. 1) Authorize the use of ARPA CLFRF funding in the amount of \$1,698,336 towards Capital Improvement Projects approved prior to the 2021/2022 Proposed Budget; 2) Authorize the use of ARPA CLFRF funding in the amount of \$373,750 towards Capital Improvement Projects approved as part of the 2021/2022 Proposed Budget; 3) Authorize the use of ARPA CLFRF funding in the amount of \$4,465,253 towards recommended Capital Improvement Projects in the 2021/2022 Final Budget; and 4) Authorize the use of ARPA CLFRF funding in the amount of \$2,500,000 for the Black Rascal Flood Control Project (Capital Project 87132).

APPROVED AS RECOMMENDED AYES: ALL

REVIEW BOARD ORDER

9. 1) Approve the Capital Assets List by budget unit at the sub-object level as appropriated in the Fiscal Year 2021/2022 Final Budget; 2) Direct that no capital assets be procured unless authorized by the County Executive Officer, or designee; and 3) Authorize the Director of Public Works to utilize Job Order Contracting to deliver those Capital Projects approved with the adoption of the Fiscal Year 2021/2022 Final Budget.

APPROVED AS RECOMMENDED AYES: ALL

10. Authorize the Environmental Health Division move from the Public Health Department to Community and Economic Development and return to the Board with further personnel and County Code actions after approval from the state.

APPROVED AS RECOMMENDED AYES: ALL

REVIEW BOARD ORDER

11. Provide staff direction regarding the approach to identify and abate solid waste nuisances and substandard housing for the purpose of improving the quality of life for Merced County residents.

BOARD DISCUSSION – NO ACTION TAKEN

REVIEW BOARD ORDER

12. 1) Approve the AB 109 Fiscal Year 2021/2022 Strategic Plan as recommended by the Executive Community Corrections Partnership; 2) Approve the addition of one (1) Deputy Sheriff/Coroner I/II (Class 4079/4080, Range 74.3/76.2) in Budget Unit 22100 to provide pretrial support services; 3) Approve the addition of one (1) Deputy Probation Officer I/II/III (Class 4020/4021/4022, Range 68.7/70.7/73.7) in Budget Unit 23407 to provide pre-trial support services; 4) Approve the amendment to the Position Allocation Resolution 06-120A; and 5) Approve Final Budget Policy Adjustments listed in Budget Unit 23400.

ADOPTED RESOLUTION AS RECOMMENDED AYES: ALL

13. Make the determination to implement Government Code Section 51244(b) to continue shortened contracts and adjusted assessments under the Williamson Act program in Fiscal Year 2021/2022 pursuant to Government Code Section 16142(e), as the State provided less than one-half of the actual foregone general fund property tax revenues, related to the Williamson Act program, in Fiscal Year 2020/2021.

APPROVED AS RECOMMENDED AYES: ALL

REVIEW BOARD ORDER

PERSONNEL ACTIONS

14. 1) Approve the following departmental personnel actions: 1. Auditor-Controller-Budget Unit 11000, Change: 3 Supervising Accountant (Pos 6,15,23) To: Auditor-Controller Division Manager, Change: 1 Supervising Auditor (Pos 27) To: Auditor-Controller Division Manager, Change: 1 Chief Deputy Auditor-Controller (Pos 18) To: Accountant I/II/III, Change: Payroll Technician-Confidential To: Payroll Technician I, Establish: Payroll Technician II, Change: 2 Payroll Technician I (Pos 4,33) To: Payroll Technician I/II; 2. Assessor-Budget Unit 11200, Change: 1 Assistant Assessor-Recorder-Clerk (Pos 23) To: (Title only) Assistant Assessor; 3. Treasurer-Budget Unit 11400, Add: 1 Office Assistant III; 4. Administrative Svcs-Support Sv-Budget Unit 11505, Add: 1 Facility Assistant; 5. County Counsel-Budget Unit 12500, Add:

1 Office Assistant I/II-Confidential; 6. Human Resources-Budget Unit 13000, Change: 2 Personnel Technician I/II (Pos 9,24) Range 68.2/70.8 To: Personnel Technician I/II Range 68.5/70.8, Change: 1 Payroll Technician I (pos 13) To: Payroll Technician I/II; 7. Registrar of Voters-Budget Unit 14000, Add: 1 Supervising Elections Specialist; 8. DPW-Building Services Division-Budget Unit 16000, Add: 1 Building Maintenance Supervisor; 9. DPW-Public Works Administration-Budget Unit 16100, Add: 1 Construction Project Manager; 10. CED-Building Division-Budget Unit 16300, Change: 1 Building Permit Technician (Pos 15), To: Permit Technician I/II; 11. DPW-Parks Division-Budget Unit 16500, Add: 1 Grounds Maintenance Worker I/II; 12. Child Support Services Agency-Budget Unit 20100, Add: 2 Child Support Specialist I/II; 13. District Attorney-Budget Unit 20400, Add: 1 Paralegal; 14. Sheriff-Corrections-Budget Unit 23000, Add: 8 Correctional Officer I/II, Change: 1 Food Service Manager (Pos 13) (D level) To: Corrections Service Coordinator (C level); 15. Juvenile Hall-Budget Unit 23300, Delete: 1 Juvenile Institutions Officer III (Pos 52), Delete: 4 Juvenile Institutions Officer I/II (Pos 59,63,67,74); 16. Probation-Budget Unit 23400, Establish & Add: 1 Probation Program Coordinator; 17. Fire-Budget Unit 25000, Add: 1 Staff Services Analyst I/II, Establish & Add: 1 OES Manager; 18. Recorder-Budget Unit 28000, Change: 1 Chief Deputy Recorder (Pos 1) (C level) To: Assistant Recorder-Clerk (B level); 19. Planning and Community Development-Budget Unit 28500, Change: 3 Planning Technician I/II (pos 4,25,31) To (Title only): Permit Technician I/II; 20. DPW-Road Division-Budget Unit 30000, Add: 1 Assistant Public Works Director, Add: 1 Project Engineer; 21. Health-Budget Unit 40000, B/U 40001, Add: 2 Personnel Assistant-Confidential, Allocate: EH Office Assistant III, B/U 40007, Change: 1 Supervising Nurse (Pos 82) To: Public Health Division Manager, B/U 40008, Add: 1 Public Health Division Manager, B/U 40013, Add: 1 Community Health Specialist, B/U 40025, Add: 1 Public Health Program Coordinator, B/U 40031, Change: 1 Public Health Social Worker (Pos 113) To: Health Education Specialist; 22. First Five Merced County-Budget Unit 40600, Change: 1 Support Services Analyst I/II (Pos 6) To: Community Health Specialist; 23. Behavioral Health & Recovery Services-Budget Unit 41500, B/U 41501, Add: 1 Mental Health Clinician I/II, B/U 41505, Add: 1 Peer Support Specialist, B/U 41506, Add: 1 BHRS Program Manager, B/U 41507, Add: 1 Office Assistant III, B/U 41522, Add: 1 Office Assistant III, B/U 41531, Add: 1 Peer Support Specialist; 24. Human Services Agency-Budget Unit 50000, Add: 1 Staff Personnel Analyst, B/U 50050, Delete: 1 Employment & Training Worker I/II (Pos 342), Change: 1 County Veterans Service Officer (Pos 802) Range 77.3 To: County Veterans Service Officer Range 79.3, Add: 1 Staff Services Analyst I/II, Add: 1 Software Applications Assistant I/II, B/U 50052, Add: 1 Secretary I/II-Confidential, Delete: 1 Employment & Training Worker I/II (Pos 31), B/U 50053, Add: 3 Family Services Supervisor, Add: 1 Family Services Representative III, Add: 10 Family Services Representative I/II, B/U 50054, Delete: 1 Business Systems Information Analyst (Pos 27), Add: 1 Accounting Technician, Change: 1 Account Clerk I/II (Pos 258) To: Office Assistant I/II, Change: 1 Fiscal Services Supervisor (Pos 11) To: Administrative Supervisor, B/U 50055, Add: 1 Supervising Social Worker I/II, Re-establish Supervising Legal Clerk, Change: 1 Social Worker III (Pos 606) To: Supervising Legal Clerk, B/U 50058, Add: 1 Supervising Social Worker I/II; 25. Dept of Workforce Investment-Budget Unit 55000, Add: 1 Secretary I/II, Change: 1 Special Projects Manager (Pos 152) To: Fiscal Manager; 26. Dept of Admin Svcs-Information-Budget Unit 75600, B/U 75601, Add: 2 Network Systems Support Analyst I/II, Add: 1 Automation Systems Analyst I/II; **2**) Authorize the reduction in force of the following six (6) filled positions effective October 24, 2021, 1. Fire-Budget Unit 25000, B/U 25005, Delete: 1 Fire Prevention Inspector I/II/III (Pos 4); 2. DPW-Road Division-Budget Unit 30000, Delete: 1 Deputy Director Public Works/Roads (Pos 104); 3. Human Services Agency-Budget Unit 50000, B/U 50054, Delete: 4 Business Systems Information Analyst (Pos 206,370,537,613); **3**) Establish the job classification specifications of: OES Manager, Payroll Technician II, Probation Program

Coordinator; **4)** Approve the modifications to the following existing job classification specifications: Airport Coordinator, Assistant Assessor, Assistant Public Works Director, Assistant Recorder-Clerk, Assistant Registrar of Voters, Auditor-Controller Division Manager, Community Health Specialist, Corrections Services Coordinator, County Veterans Service Officer, Heavy Equipment Mechanic I/II, Payroll Technician I, Permit Technician I/II, Personnel Technician I/II, Supervising Legal Clerk, Support Services Assistant; **5)** Approve the amendments to the Salary Allocation Resolution 06-120 and the Position Allocation Resolution 06-120/A.

ADOPTED RESOLUTIONS AS RECOMMENDED AYES: 2, 3, 4, 5 NOES: 1

REVIEW BOARD ORDER

AUDITOR SCHEDULES

15. Adopt budget schedules 1,2,3,4 and other budget schedules including reserves and appropriations for encumbrance carryover for the 2021/2022 budget year.

APPROVED AS RECOMMENDED AYES: ALL

FISCAL YEAR 2021/2022 FINAL BUDGET ADOPTION

16. Approve resolution adopting the Fiscal Year 2021/2022 Final Budget as reviewed and amended during final budget hearings; and authorize the Auditor-Controller to make technical adjustments as necessary.

ADOPTED RESOLUTION AS RECOMMENDED AYES: ALL

REVIEW BOARD ORDER

THE BOARD ADOPTED RESOLUTION IN MEMORY OF KATHLENE SILVEIRA AND ADJOURNED THE MEETING AT 2:29 P.M. UNTIL TUESDAY, OCTOBER 5, 2021, AT 10:00 A.M.