



SUMMARY ACTION MINUTES

BOARD OF SUPERVISORS

Regular Meeting
TUESDAY, AUGUST 26, 2014
Final Budget Hearings – 1:30 p.m.

MERCED COUNTY
ADMINISTRATION BUILDING
2222 "M" STREET
BOARD ROOM, THIRD FLOOR
MERCED, CALIFORNIA 95340
(209) 385-7366

JOHN PEDROZO.....DISTRICT 1
HUBERT "HUB" WALSH, JR....DISTRICT 2
LINN DAVIS.....DISTRICT 3
DEIDRE F. KELSEY....DISTRICT 4
CHAIRMAN JERRY O'BANION.....DISTRICT 5

JAMES L. BROWN
COUNTY EXECUTIVE OFFICER

JAMES N. FINCHER
COUNTY COUNSEL

*All supporting documentation is available for public review in the Office of the Clerk of the Board of Supervisors located in the County Administration Building, Third Floor, 2222 "M" Street, Merced, California, 95340
During regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday.*

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SCHEDULED ITEMS

1:30 P. M.

PUBLIC OPPORTUNITY TO SPEAK ON ANY MATTER OF PUBLIC INTEREST WITHIN THE BOARD'S JURISDICTION INCLUDING ITEMS ON THE BOARD'S AGENDA, EXCEPT FOR THOSE ITEMS SPECIFICALLY SCHEDULED AS PUBLIC HEARINGS (Testimony limited to three minutes per person)

REVIEW BOARD ORDER

COUNTY EXECUTIVE OFFICER - BUDGET PRESENTATION FISCAL YEAR 2014/15 BUDGET PRESENTATION

REVIEW BOARD ORDER

AUDITOR - PUBLIC HEARING

To consider setting the Appropriation Limitation for 2014/15 established under Article XIII B of the State Constitution.

RECOMMENDATION: (1) Open the Public Hearing. (2) Approve using the change in County population combined with the change in all counties having contiguous borders as the population factor, and the change in California per capita personal income as the cost of living factor to establish the Fiscal Year 2014/15 appropriation limitation, and (3) Adopt the Resolution establishing the Fiscal Year 2014/15 appropriation limitation as \$843,371,590

REVIEW BOARD ORDER

REPORTS/BOARD DIRECTION

County Executive Officer, County Counsel, Board of Supervisors Members

BUDGET CALENDAR

FINAL BUDGET ADJUSTMENTS

1. Approve Final Budget Adjustments based on more current information to various budget units within the General Fund and Other Funds as presented: 10000, 10111, 11000, 11200, 11400, 12500, 13000, 14000, 14200, 17000, 17100, 17200, 17500, 17600, 17700, 18000, 18100, 18200, 19700, 19900, 20100, 20400, 20600, 22100, 23000, 23300, 25000, 25100, 26000, 27300, 28000, 28300, 28400, 28500, 28900, 29400, 40000, 40600, 41500, 50000, 50500, 51000, 55000, 55100, 55200, 55300, 57800, 59000, 60000, 70000, 70200, 75200, 75500, 75600, 75900.

APPROVED AS RECOMMENDED AYES: ALL

OUT OF STATE TRANSPORTATION AND TRAINING FOR FISCAL YEAR 2014/15

2. Approve the Schedule of Out-of-State for transportation and/or training for FY 2014/15 and direct that no Out-of-State travel take place unless authorized by the County Executive Officer, or designee.

APPROVED AS RECOMMENDED AYES: ALL

LEASE PURCHASE AGREEMENTS

3. Authorize the Director of Administrative Services to negotiate, execute, and sign Lease Purchase Agreements for equipment appropriated in the FY 2014/15 Budget subject to

review by Auditor and County Counsel, and the County Executive Office.

APPROVED AS RECOMMENDED AYES: ALL

CAPITAL ASSETS - FY 2014/15

4. Approve the Capital Asset List by budget unit at the sub-object level as appropriated in the FY 2014/15 Final Budget and direct that no capital assets be procured unless authorized by the County Executive Officer, or designee.

APPROVED AS RECOMMENDED AYES: ALL

PROBATION

5. 1) Approve the AB 109 FY 2014/15 budget as recommended by the Community Corrections Partnership. 2) Approve the final budget adjustment in Sheriff Corrections Budget Unit 23000 and Probation Budget Unit 23400.

APPROVED AS RECOMMENDED AYES: ALL
REVIEW BOARD ORDER

ADMINISTRATIVE SERVICES

6. (1) Authorize the Chair to sign the Master Purchase Agreement for the purchase of equipment and software to upgrade the County's telephone system; (2) Authorize the Director of Administrative Services to negotiate and sign a final Statement of Work; and, (3) Approve the final budget adjustment in Administrative Services Information Systems - Budget Unit 75600.

APPROVED AS RECOMMENDED AYES: ALL

PUBLIC WORKS

7. (1) Approve the identified Road Division Work Program for Fiscal Year 2014/15 which includes the Atwater Merced Expressway (AME), Phase One A, Design and Construction work on fifteen County bridges using Highway Bridge Rehabilitation and Replacement Program Funds, and the Pedestrian/Sidewalk Project improvements using Congestion Mitigation Air Quality Funds. (2) Approve the Final Budget Adjustments listed in budget unit 30000.

APPROVED AS RECOMMENDED AYES: ALL

8. Authorize the Department of Public Works to circulate a Request for Proposal (RFP) for the review of existing development fees; and 2) Authorize the DPW to review and rank proposals, negotiate a fee for said fee review and return to the Board of Supervisors with a recommended consultant contract for further action.

APPROVED AS RECOMMENDED AYES: ALL
REVIEW BOARD ORDER

HEALTH

9. (1) Authorize the deletion of one vacant Medical Claims Clerk I/II, position number 13, Ranges, 59.8/62.8, in Budget Unit 49500; (2) Approve the amendments to the Position Allocation Resolution 06-120/A; (3) Approve the Final Budget adjustments as listed in Budget Unit 49500; and, (4) Authorize staff to develop a petition for an Alternative Cost Calculation pursuant to Welfare and Institutions Code Section §17600.30(e) to be submitted to the Health Care Funding Resolution Committee.

ADOPTED RESOLUTION AS RECOMMENDED AYES: ALL
REVIEW BOARD ORDER

ANIMAL CONTROL SERVICES

10. 1. Approve the restructure of Merced County Animal Services for service delivery under the supervision and management of the Merced County Sheriff's Department. 2. Authorize the deletion of one (1) Animal Services Manager (pos 16) Class 1141, Range 70.0 from Budget Unit 28700 and the addition of one (1) Lieutenant, Class 7837 Range 77.8 in Budget Unit 22100. 3. Approve the amendments to the Salary Allocation Resolution 06-120 and Position Allocation Resolution 06-120/A. 4. Approve the Final Budget Adjustments as listed in Budget Unit 28700 and 22100. 5. Direct Staff to review the Merced County Code to determine any changes that may be necessary and return to the Board with recommendations as appropriate.

ADOPTED RESOLUTIONS AS RECOMMENDED AYES: ALL
REVIEW BOARD ORDER

SHERIFF

11. (1) Authorize the addition of nine Security System Operator positions, classification 7465, salary range 62.7 (3,021 - 3,675) to Budget Unit 23000; (2) Approve the amended resolution to the Position Allocation Resolution 06-120/A; and (3) Approve the final budget adjustment in Sheriff-Corrections - Budget Unit 23000.

ADOPTED RESOLUTION AS RECOMMENDED AYES: ALL
REVIEW BOARD ORDER

COMMUNITY AND ECONOMIC DEVELOPMENT

12. Make the determination, as required by Government Code section 16142(e), that the State provided less than one half of the actual foregone general fund property tax revenues, related to the Williamson Act program, in FY 13/14; Continue the suspension on accepting applications to place land under Williamson Act contract.

APPROVED AS RECOMMENDED AYES: ALL
REVIEW BOARD ORDER

HUMAN RESOURCES

13. (1) Approve the FY 2014/2015 Final Budget Position Recommendations as follows: 1) Assessor - Budget Unit 11200: Establish & Add 1 Mapping & Title Svcs Supervisor. Delete EH Chief of Mapping Title Services. 2) Admin Services - Budget Unit 11500: Delete 1 Janitor (B/U 11505 pos 25). 3) Human Resources - Budget Unit 13000: Add 1 Human Resources Analyst I/II/III. 4) Child Support Services - Budget Unit 20100: Delete 1 Child Support Specialist III (pos 12). Delete 1 Spvg Child Support Specialist (pos 15). 5) District Attorney - Budget Unit 20400: Delete 1 DA Investigator I/II (pos 54). Add 1 Office Assistant III (B/U 20409). 6) Sheriff-Operations - Budget Unit 22100: Establish & Allocate EH Deputy Sheriff Trainee. 7) Sheriff-Corrections - Budget Unit 23000: Add 1 Correctional Sergeant/Correctional Senior Sergeant. Add 1 Correctional Officer I/II. 8) Fire - Budget Unit 25000: Delete 1 Civilian Fire Marshall (B/U 25005, pos 7 - filled). Add 1 Fire Prevention Inspector I/II/III. 9) Dept. of Public Works - Budget Units 27300/30000: Establish & Add 1 Building Permit Technician (B/U 27300). Delete 1 Assistant Traffic Supervisor (B/U 30000, pos 36). Delete 1 Heavy Equipment Mechanic I/II (B/U 30000, pos 89). Delete 1 Project Engineer (B/U 30000, pos 59). 10) Animal Control - Budget Unit 28700: Allocate EH Special Project Coordinator. 11) Health - Budget Unit 40000: Delete 1 Occupational Physical Therapist I/II (B/U 40007, pos 11). 12) Mental Health - Budget Unit 41500: Add 1 Program Assistant (B/U 41501). Add 2 Office Assistant III (B/U 41501). Add 1 Staff Services Analyst I/II (B/U 41501). Add 2 Mental Health Clinician I/II (B/U 41501). 13) Human Services Agency

- Budget Unit 50000: Add 1 Deputy Director Human Svcs Agency (B/U 50050). Delete EH Staff Svcs Analyst II-Staff Dev (B/U 50050). Delete EH Staff Svcs Analyst II-Staff Dev (B/U 50052). 14) Castle Airport Development Center - Budget Unit 75200: Delete 1 Staff Services Analyst I/II (pos 21 - filled). Delete 1 Castle-Administrative Services Mgr (pos 14 - filled). (2) Establish and approve new job classification specifications for Mapping & Title Services Supervisor, EH Deputy Sheriff Trainee and Building Permit Technician. (3) Authorize the Reduction in Force of three (3) filled positions effective October 5, 2014 in Budget Unit 25005: Civilian Fire Marshall, Position Number 7, and Budget Unit 75200: Staff Services Analyst I/II, Position Number 21 and Castle-Administrative Services Mgr, Position Number 14. (4) Approve the amendments to the Salary Allocation Resolution 06-120 and Position Allocation Resolution 06-120/A.

ADOPTED RESOLUTIONS AS RECOMMENDED AYES: ALL

14. (1) Approve the Fiscal Year 2014/2015 Final Budget Personnel Modifications as follows: 1) Auditor - Budget Unit 11000: Change: 1 Supervising Accounting Technician (Pos 8) to Accounting Technician. 2) Assessor - Budget Unit 11200: Change: 1 Appraiser IV (Pos 9) to Appraiser I/II/III. 3) DPW-Administration - Budget Unit 19900: Change: 1 Fiscal Supervisor (Pos 5) to Accounting Technician. 4) Fire - Budget Unit 25000: Establish: Admin Services Director -Fire; Change: 1 Staff Fiscal Analyst (Pos 8) to Admin Services Director - Fire. 5) Public Health - Budget Unit 40000: (B/U 40001)Change: 1 Account Clerk III (Pos 160) to Account Clerk I/II; (B/U 40013) Change: 1 Community Health Nurse/Public Health Nurse I/II (Pos 171) to Licensed Vocational Nurse; (B/U 40016) Change: 1 Account Clerk I/II (Pos 14) to Office Assistant I/II; Change: 1 Environmental Health Specialist I/II/III (Pos 88) to Hazardous Material Specialist I/II/III. 6) Mental Health - Budget Unit 41500: (B/U 41501) Change: 1 Psychiatric Staff Nurse I/II (Pos 17) to Mental Health Clinician I/II; (B/U 41506) Change: 1 Account Clerk III (Pos 233) to Staff Services Analyst I/II. 7) Human Services Agency - Budget Unit 50000: (B/U 50052) Establish: Business Systems Info Analyst; Change: 5 Network Systems Support Analyst I/II (Pos 27, 206, 370, 537, 613) to Business Systems Info Analyst. 8) Department of Workforce Investment - Budget Unit 55000: Establish: Deputy Dir Workforce Investment; Change: 1 Program Manager DWI (Pos 25) to Deputy Dir Workforce Investment; Delete: 1 Program Manager DWI (Pos 49); Establish: Business Services Specialist I/II; Change: 1 E&T Specialist I/II (Pos 60) to Business Services Specialist I/II. (2) Establish the classifications of Business Systems Information Analyst, classification 7856 at salary range 71.8 in Budget Unit 50052, Administrative Services Director - Fire, classification 7861 at salary range 79.8 in Budget Unit 25000, Deputy Dir Workforce Investment, classification 7864 at salary range 81.4 in Budget Unit 55000 and Business Services Specialist I/II, classification 7862/7863 at salary range 63.9/66.4 in Budget Unit 55000. (3) Approve the modifications to the following classification specifications: Chief Deputy Tax Collector, Supervising Social Worker, Social Worker I/II/III, Extra Help Administrative Assistant. (4) Approve the amendments to the Position Allocation Resolution 06-120/A and Salary Allocation Resolution 06-120.

ADOPTED RESOLUTIONS AS RECOMMENDED AYES: ALL

AUDITOR - SCHEDULES

15. Approve Budget Schedules 1, 2, 3, and 4, and other budget schedules including reserves and appropriations for encumbrance carryover for the 2014/15 budget year.

APPROVED AS RECOMMENDED AYES: ALL

FISCAL YEAR 2014/15 FINAL BUDGET ADOPTION

16. (1) Approve Resolution adopting the Fiscal Year 2014/15 Final Budget as reviewed and amended during Final Budget Hearings. (2) Authorize the Auditor-Controller to make technical adjustments as necessary.

ADOPTED RESOLUTION AS RECOMMENDED AYES: ALL