

SUMMARY ACTION MINUTES

BOARD OF SUPERVISORS

Regular Meeting
TUESDAY, JUNE 25, 2013
FY 2013-2014 Proposed Budget – 1:30 p.m.

MERCED COUNTY
ADMINISTRATION BUILDING
2222 “M” STREET
BOARD ROOM, THIRD FLOOR
MERCED, CALIFORNIA 95340
(209) 385-7366

JOHN PEDROZO.....DISTRICT 1
HUBERT “HUB” WALSH, JR.....DISTRICT 2
LINN DAVIS.....DISTRICT 3
CHAIRMAN DEIDRE F. KELSEY....DISTRICT 4
JERRY O'BANION.....DISTRICT 5

JAMES L. BROWN
COUNTY EXECUTIVE OFFICER

JAMES N. FINCHER
COUNTY COUNSEL

*All supporting documentation is available for public review in the Office of the Clerk of the Board of Supervisors located in the County Administration Building, Third Floor, 2222 “M” Street, Merced, California, 95340
During regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday.*

The Agenda is available online at www.co.merced.ca.us

Any material related to an item on this Agenda submitted to the Clerk after distribution of the Agenda packet is available for public inspection in the Office of the Clerk of the Board

Members of the public are advised that all pagers, cellular telephones and any other communication devices are to be turned off upon entering the Board Chambers

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SCHEDULED ITEMS

1:30 P. M.

**THE PUBLIC IS INVITED TO SPEAK ON ANY ITEM ON THE AGENDA-
TESTIMONY IS LIMITED TO FIVE MINUTES PER PERSON
REVIEW BOARD ORDER – SEE PAGE 5**

PRESENTATION:

**County Executive Officer - Budget Presentation
REVIEW BOARD ORDER – SEE PAGE 5**

FY 2013/2014 PROPOSED BUDGET

Executive Office

1. Approve converting the existing Over-65 plan from the existing employer group Medicare Supplement plan to an individual plan through United Health Care; and approve the Maximum Employer Contributions on retiree health and dental plans as listed in the Retiree Health and Dental Coverage Document.

**APPROVED AS RECOMMENDED AYES: ALL
REVIEW BOARD ORDER – SEE PAGE 5 AND 6**

2. Adopt Resolution establishing the Alternative Retirement Plan beginning January 1, 2014; and approve and authorize the Chairman to execute all related documents associated with establishing the Alternative Retirement Plan.

**AUTHORIZED CONTRACT NO. 2013136 AND ADOPTED RESOLUTION NO.
2013-87 BGT AS RECOMMENDED AYES: ALL**

3. Authorize the Auditor/Controller to reallocate 10% of Fiscal Year 2012/2013 and 2013/2014 Realignment Funds from the Mental Health Realignment Trust Fund to the Social Services Realignment Trust Fund.

APPROVED AS RECOMMENDED AYES: ALL

4. 1) Approve the consolidation of the Commerce, Aviation and Economic Development and Planning and Community Development Departments into the Community and Economic Development Department; 2) approve changing the Development Services Director, range 88.6 in Budget Unit 28500 to a Director-Community & Economic Dev, range 88.4 in Budget Unit 28500 and approve the modifications to job specification; 3) appoint Mark Hendrickson as the Director-Community & Economic Dev (ex officio Planning Director), Secretary of the Planning Commission and Planning Hearing Officer for the County of Merced; 4) approve changing the resulting vacant Director of Commerce, Aviation & Econ Dev position, A Level Management, salary range 85.4 in Budget Unit 18200 to a Deputy Dir-Economic Development, B Level Management, salary range 81.4, in Budget Unit 18200 and approve job specification; 5) approve modifications to job specification of Asst. Development Services Director to add the duties of the Secretary of the Airport Land Use Commission (oversight by County Executive Office) and; 6) approve the amendments to the Position and Salary Allocation Resolutions 06-120A and 06-120.

**ADOPTED RESOLUTIONS NO. 2013-88 BGT (POSITION) & NO. 2013-89 BGT
(SALARY) AS RECOMMENDED AYES: ALL**

Commerce, Aviation and Economic Dev.

5. Direct staff to proceed with the development of contracts associated with the following, while further directing that these contracts be returned to the Board for its future consideration: (a) Development of a County-Specific Economic Development Plan; (b) Development of the Comprehensive Economic Development Strategy for the benefit of the County and each of the six cities; and (c) Conduct a market analysis for Castle Commerce Center to best determine future marketing strategy and utilization of the airport, land reservation, surrounding land assets, onsite road and railroad infrastructure to ultimately develop the property as an investment center; authorize participation in the California Central Valley Economic Development Corporation, serving as the area's representative on behalf of the County and each of the cities, and designating the Director of CAED or his designee as the representative to the organization.

APPROVED AS RECOMMENDED AYES: ALL
REVIEW BOARD ORDER – SEE PAGE 6

Probation

6. Request the Board approve the AB 109 Fiscal Year 2013/2014 budget as recommended by the Community Corrections Partnership.

APPROVED AS RECOMMENDED AYES: ALL

Dept. Administrative Services

7. Contract with Karpel Solutions for DEFENDERbyKARPEL Case Management System for Public Defender's Office; and approve the purchase of equipment and software necessary to use the new Case Management System.

AUTHORIZED CONTRACT NO. 2013137 AS RECOMMENDED AYES: ALL

Human Services Agency

8. Approve the following personnel actions relating to the covered California Call Center as recommended: Add (34) Family Services Representative I/II, Class 1274/1274, Range 61.9/63.9; Add (3) Family Services Representative III, Class 1276, Range 65.9; Add (2) Staff Services Analyst I/II, Class 1050/1040, Range 66.8/71.2; Add (3) Family Services Supervisors, Class 7702, Range 68.7; and Approve the amendment to the Position Allocation Resolution No. 06-120A.

ADOPTED RESOLUTION NO. 2013-90 BGT AS RECOMMENDED AYES: ALL

Human Resources

9. Approve the following personnel actions: 1) Department of Public Works- BU 19900: change one Deputy County Surveyor (Pos 28) (title only) to County Surveyor; 2) Indigent Defense- BU 21200: transfer one Management Analyst I/II/III (Pos 2) to BU 10100- Management Analyst I/II/III; 3) Sheriff-Operations- BU 22100: delete one Deputy Sheriff/Coroner I/II (Pos 5) (Vacant) and transfer one Captain (Pos 9) to BU 23000- Captain; 4) Sheriff-Corrections- BU 23000: transfer one Sheriff's Director of Admin Svcs. (Pos 103) to BU 22100- Sheriff's Director of Admin Svcs.; 5) OES- BU 25100: transfer one Office Assistant III (Pos 4) to BU 25000- Office Assistant III; 6) Ag Commission- BU 27000: allocate EH Special Projects Coordinator; 7) Library- BU 60000: delete one Library Coordinator (Pos 16) (Vacant); (2) Approve the modifications to the following job classification specifications: County Surveyor,

Emergency Medical Services Manager; (3) Approve the amendments to the Human Resources Rules and Regulations Resolution 2007-22; (4) Approve and adopt the Recruitment and Selection Resolution which will supersede and replace resolution 06-121; (5) Approve the amendments to the Position and Salary Allocation Resolutions 06-120/A and 06-120.

ADOPTED RESOLUTIONS NO. 2013-91 BGT (RULES & REGS), 2013-92 BGT (RECRUITMENT), 2013-93 BGT (POSITION), & NO. 2013-94 BGT (SALARY) AS RECOMMENDED AYES: ALL

Executive Office

10. Adopt the Proposed Budget for Fiscal Year 2013/2014 as an operating budget until the Board adopts a Final Budget; 2. authorize the County Executive Officer, or designee, to approve Out-of-State travel submitted between Proposed and Final Budget; 3. direct the no capital assets recommended in the Proposed Budget be purchased until the adoption of the Final Budget, except the following: a) Budget Unit 17000 account 87011 Martin Luther Clean up, b) Budget Unit 17000 account 87098 Kane Building Remodel, c) Budget Unit 17000 account 87099 Probation-Sheriff AB 109 Remodel, d) Budget Unit 17000 account 83626 HSA - HVAC Project, e) Budget Unit 17000 account 83627 HSA Electrical System, f) Budget Unit 17000 account 87101 Lake Yosemite Veteran's Cove Re-roof, g) Budget Unit 17000 account 87152 CD Warehouse Remodel, h.) Budget Unit 17000 account 87204 Library Chiller Project, i) Budget Unit 17000 account 87308 Henderson Well Replacement, j) Budget Unit 17000 account 87311 Ag Building - HSA, k) budget Unit 17200 account 87107 John Latorraca Fencing, l) Budget Unit 17200 account 87109 John Latorraca Alarm System, m) Budget Unit 17200 account 87110 John Latorraca Medical Office, n) Budget Unit 17200 account 87111 John Latorraca Control Panel, o) Budget Unit 20600 account 85106 case Management System - PD, p) Budget Unit 30000 account 87153 AME - Atwater Expressway, q) Budget Unit 30000 account 87203 Fleet Reroof; 4. request the Clerk of the Board make available copies of the Fiscal Year 2013/2014 Proposed Budget to all interested people and advertise the final budget hearings to commence on August 27, 2013 at 1:30 p.m. and; 5. schedule the Public Hearing on Proposition 4 Appropriation Limit on August 27, 2013 at 1:30 p.m.

APPROVED AS RECOMMENDED AYES: ALL

THE BOARD ADOPTED RESOLUTIONS IN MEMORY OF FRANK SOUZA AND RANDALL BRINLEE AND ADJOURNED THE MEETING UNTIL TUESDAY, JULY 16, 2013, AT 10:00 A.M.

BOARD ORDERS – SUMMARY ACTION MINUTES – JUNE 25, 2013
PROPOSED BUDGET

1:30 P.M. SCHEDULED ITEM - Presentation
2013-06-25 FY 2013/2014 PROPOSED BUDGET

Assistant County Executive Officer Scott De Moss reviews the FY 2013/2014 Proposed Budget powerpoint on the following categories: Revenues v. Expenditures (General Fund); Cash Flow (General Fund); Available Fund Balance; Local Revenue; Local Resources; Local Requirements; Financing Requirements; Budget Overview; Reserves; General Fund Contingency; BU 17000 – Capital Projects; and Net County Costs.

County Executive Officer James Brown continues with the powerpoint presentation on the following categories: Public Safety/Justice System – Net County Cost; Health & Human Services – Net County Cost; Municipal / Co-Wide Services; Support Services / CIP – Net County Cost; Proposed Policy Considerations; and Final Budget Outlook – Possible Considerations.

Assistant County Executive Officer Scott De Moss provides a copy of the powerpoint for the record.

County Executive Officer and Assistant County Executive Officer answered questions and provided clarification for Board members pertaining to the powerpoint presentation.
Present: Kelsey, Pedrozo, Walsh, Davis, O'Banion

1:30 P.M. SCHEDULED ITEM
2013-06-25 PUBLIC OPPORTUNITY

The Chairman calls for Public Opportunity and asks if there is anyone wishing to speak.

James Hodges, Merced resident, speaks regarding energy efficiency.
Present: Kelsey, Pedrozo, Walsh, Davis, O'Banion

PROPOSED BUDGET – ITEM NO. 1
2013-06-25 EXECUTIVE OFFICE

The Clerk announces Retiree Health and Dental Plans are before the Board for consideration.

County Executive Officer James Brown reviews the staff report and powerpoint presentation discussing the following: Current Program; Liabilities; Proposed Program – Phase One; Over 65 Monthly Premiums; Over 65 County Contribution (Monthly); Under 65 County Contribution (Monthly); Dental Plan County Contribution (Monthly); and Possible Program Changes – Phase Two.

Michael Tanner, REMCO Representative, speaks in support of the proposal and states it is as good a plan as can be expected at a reasonable cost although the prescription plan is not as good as current plan.

Following discussion and upon motion of Supervisor O'Banion, seconded by Supervisor Pedrozo, duly carried the Board approves converting the existing Over-65 plan from the existing employer group Medicare Supplement plan to an individual plan through United Health Care; and approves the maximum Employer Contributions on retiree health and dental plans as listed in the Retiree Health and Dental Coverage Document.

Ayes: Kelsey, Pedrozo, Walsh, Davis, O'Banion

PROPOSED BUDGET – ITEM NO. 5

2013-06-25 COMMERCE, AVIATION, AND ECONOMIC DEVELOPMENT

The Clerk announces FY 2013-2014 Proposed Budget Economic Development Strategies is before the Board for consideration.

Director of Commerce, Aviation and Economic Development (CAED) Mark Hendrickson provides the Board with a powerpoint presentation to discuss the following: Presentation Outline; County-Specific Economic Development Plan; Comprehensive Economic Development Strategy; Castle market Analysis; CCVEDC; Closing Thoughts; and Recommended Actions.

Following discussion and upon motion of Supervisor O'Banion, seconded by Supervisor Pedrozo, duly carried, the Board directs staff to proceed with the development of contracts associated with the following, while further directing that these contracts be returned to the Board for its future consideration: (a) Development of a County-Specific Economic Development Plan; (b) Development of the Comprehensive Economic Development Strategy for the benefit of the County and each of the six cities; and (c) Conduct a market analysis for Castle Commerce Center to best determine future marketing strategy and utilization of the airport, land reservation, surrounding land assets, onsite road and railroad infrastructure to ultimately develop the property as an investment center; authorize participation in the California Central Valley Economic Development Corporation, serving as the area's representative on behalf of the County and each of the cities, and designates the Director of CAED or his designee as the representative to the organization.

Ayes: Kelsey, Pedrozo, Walsh, Davis, O'Banion