



# **SUMMARY ACTION MINUTES**

## **MERCED COUNTY BOARD OF SUPERVISORS**

**Regular Meeting**  
**TUESDAY, AUGUST 27, 2002**  
Final Budget Hearings – 1:30 p.m.

MERCED COUNTY  
ADMINISTRATION BUILDING  
2222 "M" STREET  
BOARD ROOM, THIRD FLOOR  
MERCED, CALIFORNIA 95340  
(209) 385-7366

GLORIA CORTEZ KEENE.....DISTRICT 1  
KATHLEEN M. CROOKHAM....DISTRICT 2  
CHAIRMAN JOE RIVERO.....DISTRICT 3  
DEIDRE F. KELSEY....DISTRICT 4  
JERRY O'BANION.....DISTRICT 5  
Lydia A. Beiswanger, Chief Clerk

DEMITRIOS O. TATUM  
COUNTY EXECUTIVE OFFICER

DENNIS MYERS  
COUNTY COUNSEL

*All supporting documentation is available for public review in the Office of the Clerk of the Board of Supervisors located in the County Administration Building, Third Floor, 2222 "M" Street, Merced, California, 95340  
During regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday.  
(209) 385-7366*

### **SCHEDULED ITEMS**

1:30 P.M. **ADMINISTRATOR'S COMMENTS**

**AUDITOR'S COMMENTS**

**PUBLIC OPPORTUNITY TO SPEAK ON ANY MATTER OF PUBLIC INTEREST WITHIN THE BOARD'S JURISDICTION INCLUDING ITEMS ON THE BOARD'S AGENDA, EXCEPT FOR ITEMS SPECIFICALLY SCHEDULED AS PUBLIC HEARINGS (See Board Clerk - Testimony limited to five minutes per person)**

2:30 P.M.

**AUDITOR - PUBLIC HEARING**

To consider revising the Appropriation Limit for 2002/03 established under Article XIII B of the Constitution.

1. Adopt resolution establishing the FY 2002/03 Appropriation Limit

**REVIEW BOARD ORDER – SEE PAGE 9**

**FINAL BUDGET ADJUSTMENTS**

2. Approve Final Budget Adjustments to the General Liability accounts Countywide based on more current information.

**REVIEW BOARD ORDER – SEE PAGE 9**

**APPROVED AS RECOMMENDED AYES: ALL**

3. Approve Final Budget Adjustments in various budget units: 10000, 10100, 11001, 11400, 12500, 13100, 16000, 17100, 17200, 17300, 17400, 17500, 17700, 17800, 18000, 18100, 18200, 18400, 19000, 20100, 20200, 20900, 22100, 23100, 23000, 23300, 23400, 23700, 28100, 28500, 40000, 41500, 48200, 48300, 48400, 49200, 49300, 49500, 50000, 51000, 55000, 55100, 55200, 55300, 57600, 59000, 60000, 70000, 70200, 70700, 70800, 71700, 72000, 75200, 75300, 75400, 75600, and 75700 based on more current information.

**REVIEW BOARD ORDER – SEE PAGE 9**

**APPROVED AS RECOMMENDED AYES: ALL**

**POLICY ISSUES**

4. Court Security: Change the title of Budget Unit 22000 from Marshal to Court Security Division and transfer all responsibility and oversight for Court Security functions from the Marshal to the Sheriff effective September 6, 2002, at 5 PM.

**REVIEW BOARD ORDER – SEE PAGE**

**MODIFIED RECOMMENDATION AYES: ALL**

5. In-Home Supportive Services (IHSS): Adopt an ordinance to establish the Merced County In-Home Supportive Services Public Authority. Approve an agreement between the County and the Public Authority and authorize the Chairman of each to sign subject to final review and approval by Counsel, Auditor and Administration. Establish the position of IHSS Public Authority Manager and approve job specifications. Allocate (1) IHSS Public Authority Manager, (2) Management Information Systems Technician I's. Approve PA rate at \$8.24/hour for submission to the State. Adopt amendments to Salary and Position Resolutions. Create Budget Unit of 50500-In Home Supportive Services. Approve Final Budget Adjustments to Budget Unit 50500.

**REVIEW BOARD ORDER – SEE PAGE**

6. Fire/OES: Accept and file report. Direct the Fire Chief to refine cost estimates for a new fire station on Franklin Road, and report these findings within 90 days. Direct the Fire Chief to further explore the potential relocation of suppression staff from Department Headquarters, including the replacement of initial response services by the City of Merced.

**REVIEW BOARD ORDER – SEE PAGE**

**APPROVED AS RECOMMENDED AYES: ALL**

7. Fire/OES: Accept and file the Fire Department Report regarding future funding. Direct the Fire Chief to explore all options for future fire service delivery and analyze costs associated with the same, authorize the Fire Chief to compensate Volunteer Fire Fighters, at \$7.00/hour, for up to 46 hours, for attendance at Fire Apparatus Diver/Operator Training and approve the reserve of \$525,000 for FY 02/03.

**APPROVED AS RECOMMENDED AYES: ALL**

8. DPW-Roads: Approve an Operating Transfer of \$250,000 from the General Fund to the Road Fund to finance engineering studies to support traffic impact fees for the Santa Nella Community Specific Plan Area understanding the entire amount will be repaid to the General Fund as the impact fees are collected.

**APPROVED AS RECOMMENDED AYES: ALL**

9. DPW-Roads: Approve the identified Public Works Road Division Work Program for Fiscal Year 2002/2003, approve General Fund Support of \$150,000 to the Road Fund. Approve Final Budget Adjustments in Budget Unit 30000-Roads.

**REVIEW BOARD ORDER – SEE PAGE**

**APPROVED AS RECOMMENDED AYES: ALL**

10. UC Project Office: Approve appropriation of \$100,000 in Budget Unit 10100-County Executive Office for an independent economic study of the University Community.

**APPROVED AS RECOMMENDED AYES: ALL**

11. Library: Approve Final Budget Adjustment in Budget Unit 60000-Library to reflect the General Fund support instead of donations from the Friends of the Library for the additional hours approved during FY 01/02 for Merced-Central (2), Atwater (10), Los Banos (10) and Hilmar (6).

**APPROVED AS RECOMMENDED AYES: ALL**

12. Janitorial Services: Approve the transfer of responsibility for county janitorial services from the Director of Public Works to the Director of General Services. Approve the transfer of janitorial services from Budget Unit 16000-DPW Building Services to Budget Unit 11505-General Services Janitorial. Approve the transfer of positions related to the janitorial function from Budget Unit 16000 to Budget Unit 11505 and adopt amending resolutions. Approve Final Budget Adjustments to Budget Unit 16000 and 11505.

**REVIEW BOARD ORDER – SEE PAGE**

**ADOPTED RESOLUTION NO. 2002-166 AND APPROVED RECOMMENDATION AYES: ALL**

13. General Services: Approve the restructuring of Central Duplicating from its primary function of printing/reproduction services to a quick-copy printing, records and storage management, document imaging, and surplus property activities. Authorize the Director of General Services to execute and sign a three year lease agreement with Castle Airport-Aviation Development Center for storage facility. Authorize the Director of General Services to negotiate MOU's with participating departments and return to the Board for approval. Authorize renaming of General Services-Central Duplicating to General Services-Centralized Services. Approve Final Budget Adjustment in Central Duplicating Budget Unit 75800.

**REVIEW BOARD ORDER – SEE PAGE**

**APPROVED AS RECOMMENDED AYES: ALL**

14. General Services: Direct the Director of General Services to review all existing contracts with each respective department head to determine the appropriate course of action to be taken (issuance of an RFP or exclusion from the RFP process). Direct the Director of General Services to return to the Board of Supervisors with a list of existing contracts and the appropriate course of action to be taken. Direct the Director of General Services to develop a Contract Policy in relationship to services associated with the Request for Proposals and contract durations.

**APPROVED AS RECOMMENDED      AYES: ALL**

15. Information Systems: Approve a six month trial utilizing the Merced Community Action Network for the Video Taping of all regularly scheduled Board Meetings. Approve Final Budget Adjustments in Budget Unit 75600-Information Systems and Budget Unit 10000-Board of Supervisors in the amount of \$7,200.

**APPROVED AS RECOMMENDED      AYES: 2, 3, 4, 5      NOES: 1**

16. Auditor-Controller: Approve the Application for Funding Consideration of Proposition 41 Funds, authorize the Auditor-Controller/Recorder/Clerk to sign the application, authorize General Services, in conjunction with the Auditor-Controller/Recorder/Clerk to issue an RFP for voting equipment and software and to return to the Board for approval and contracting.

**REVIEW BOARD ORDER – SEE PAGE**

**ADOPTED RESOLUTION NO. 2002-167 AND APPROVED RECOMMENDATION**

**AYES: ALL**

17. Auditor-Controller: Approve paying off the October 1992 California Association of Counties (CSAC) debt on the first available pay off date of October 1, 2002.

**APPROVED AS RECOMMENDED      AYES: ALL**

18. Capital Improvement: Approve the proposed Five Year Capital Improvement Program Plan with the recommended changes. Approve Final Budget Adjustments in Budget Unit 17000. Approve Dept of Public Works to move forward with each project and to release RFP's to contract with consultants, and to perform all work except bidding, which DPW will return to the Board with requests for authorization to bid upon completion of construction documents.

**REVIEW BOARD ORDER – SEE PAGE**

**APPROVED AS RECOMMENDED      AYES: ALL**

19. Executive Office: Approve amendment to Contract No. 10461 with L.B. Hayhurst & Associates for an operational review of Human Resources functions and authorize the Chairman to sign the contract.

**REVIEW BOARD ORDER – SEE PAGE**

**APPROVED AS RECOMMENDED      AYES: ALL**

20. Adjust the FY 2002/2003 Budget to include the previous approved budget transfers.

**APPROVED AS RECOMMENDED      AYES: ALL**

21. Approve the Schedule of Out-of-State Overnight Transportation and Training for FY 02/03. Direct that no Out of State travel take place unless authorized by the County Executive Officer, or designee. Authorize the County Executive Officer, or designee, to approve Out of State Travel Requests, which are submitted with the departmental budgets and will occur between Proposed and Final Budget.

**APPROVED AS RECOMMENDED      AYES: ALL**

22. Approve the Capital Asset List by Budget Unit at the sub-object level as appropriated in the FY 02/03 Final Budget. Direct that no capital assets be procured unless authorized by the County Executive Officer, or designee.  
**APPROVED AS RECOMMENDED AYES: ALL**
23. Approve modification to the Budget Transfer policy and authorize the County Executive Officer, or designee, to approve changes to capital assets under \$2,500.  
**APPROVED AS RECOMMENDED AYES: ALL**
24. Authorize the Director of General Services to negotiate, execute and sign Lease Purchase Agreements for equipment appropriated in the FY 2002/2003 Budget subject to review by Auditor and County Counsel.  
**APPROVED AS RECOMMENDED AYES: ALL**

**PERSONNEL ISSUES**

25. Request to add Extra Help allocations and adopt amending resolutions.  
**REVIEW BOARD ORDER – SEE PAGE**  
**ADOPTED RESOLUTION NO. 2002-168 AND APPROVED RECOMMENDATION**  
**AYES: ALL**
26. Request to add bilingual designations and adopt amending resolutions.  
Mental Health (10 Positions)  
Cooperative Extension (1 Position)  
**ADOPTED RESOLUTION NO. 2002-169 AND APPROVED RECOMMENDATION**  
**AYES: ALL**
27. Request to change position classifications based on position audits and adopt amending resolutions.
- |                  |   |   |
|------------------|---|---|
| Treasurer        | - | Change one Account Clerk III (Position #003), Range 54.5, to one Accounting Technician, Range 56.5, BU 11400.   |
| General Services | - | Change one Account Clerk III (Position #007), Range 54.5, to one Accounting Technician, Range 56.5, BU 11500.   |
| BEO              | - | Change one Typist Clerk III (Position #011), Range 53.5, to one Account Clerk III, Range 54.5, BU 18200.  |
|                  | - | Change one Typist Clerk III (Position #020), Range 53.5, to one Secretary I/II, Range 53.8/55.8, BU 18200.  |
| Child Support    | - | Establish the class of Child Support Secretary III, Range 60.7 and change one Secretary III (Position #089), Range 60.7 to Child Support Secretary III, BU 20100.                                   |
| Sheriff          | - | Adopt the classification modifications of the Sheriff Inmate Services Manager; adjust the salary of the Sheriff Inmate Services Manager (Position #002) from Range 59.4 to Range 64.4, in BU 23100. |
|                  | - | Change the title of the Inmate Services Worker to Inmate Services Coordinator and adjust the Range from 52.5 to 55.7 and change two positions (#003 and #004), BU 23100.                            |

- Fire - Change one Fiscal Services Analyst (Position #105), Range 61.8 to Support Services Analyst I/II, Range 61.0/63.0, BU 25000.
- Weights & Measures - Change one Weights and Measures Inspector I (Position #006), Range 58.2 to one flexed Weights and Measures Inspector I/II/III, (Position #006), Range 58.2/60.2/63.2, BU 27200.
- Mental Health - Change one Typist Clerk III (Position #233), Range 53.5; to one Account Clerk III, Range 54.5, BU 41503.
- Adopt the modified job specification and change the Range of the Quality Improvement Program Manager (Position #200), from Range 70.1 to Range 74.0, BU 41503.
- Establish the classification of Quality Assurance Specialist and change three Mental Health Records Tech III (Position #005, 252, 253), Range 55.7, to three Compliance Specialists, Range 61.2, BU 41503.
- HSA - Change one Typist Clerk III (Position #444), Range 52.7, to one Support Services Assistant, Range 54.7, BU 50054.
- DPW-Recreation - Adjust Salary of Recreation Superintendent (Position #002), from Range 66.1 to Range 68.3, BU 70000.
- DPW-Castle - Change one Castle Accounting Assistant (Position #002), Range 51.5, to one Account Clerk III, Range 54.5, BU 75200.
- Countywide - Adopt the classification modifications of the Legal Transcriptionist I, Range 50.9 and Legal Transcriptionist II, Range 52.7.

**ADOPTED RESOLUTION NO. 2002-170 AND APPROVED RECOMMENDATION**  
**AYES: ALL**

28. Request to reduce authorized positions due to prior Board policy decisions, a reduction in funding, offset additional positions, or change in workload and adopt amending resolutions.
- Auditor/Controller (1 Position), Accounting Technician, position #9, Budget Unit 11000.
  - Assessor (1 Position), Supervising Appraiser, position #16, Budget Unit 11200.
  - District Attorney (1 Position), District Attorney Investigator, position #34, Budget Unit 20403.
  - Child Support Services (1 Position), Supervising District Attorney, position #7, Budget Unit 20100.
  - Corrections (1 Position), Correctional Officer I/II, position #41, Budget Unit 23000.
  - Probation (1 Position), Supervising Probation Officer-Misc, position #19, effective October 21, 2002, Budget Unit 23400.
  - DPW-Professional Svcs (2 Positions), Project Engineer, position #024, and Engineering Associate, position #30, Budget Unit 27400.
  - DPW-Roads (1 Position), Associate Transportation Planner, position #31, Budget Unit 30000.
  - Health (1 Position), Public Health Nurse/Community Health Nurse, position #17, Budget Unit 40034.

Mental Health (5 Positions), Consumer Assistance Worker, position #150, Budget Unit 41501; Housekeeping Attendant, position #190, Budget Unit 41506; Psychiatric Staff Nurse, position #209, Budget Unit 41510 and two Alcohol and Drug Counselors, position #199 and 275, Budget Unit 41525.

HSA (5 Positions), Employment and Training Worker I/II, position #491, 524, 525, 526 and 527, Budget Unit 50050.

PITD (8 Positions), Employment and Training Specialists I/II, position #101, 102, 108, 120, 128, 130, 131 and 132, Budget Unit 55000.

Information Systems (2 Positions), Computer Operator II, position #15 and Network System Support Analyst I/II, position #51, Budget Unit 75600.

Castle Development Center (1 Position), Administrative Assistant, position #3, Budget Unit 75200.

**ADOPTED RESOLUTION NO. 2002-171 AND APPROVED RECOMMENDATION**  
**AYES: ALL**

29. Request to add positions and adopt amending resolutions.
- Juvenile Hall (5 Positions), Juvenile Institutions Officer I/II, Range 55.6/57.6 to Juvenile Hall, Budget Unit 23300.
- Probation (1 Position), Supervising Probation Officer, Range 68.1, to Probation, Budget Unit 23400.
- DPW-Professional Svcs (1 Position), Building Project Planner, Range 72.7 to DPW-Prof. Services, Budget Unit 27400.
- DPW-Roads (1 Position), Heavy Equipment Mechanic I/II, Range 60.0/63.0 to DPW-Roads, Budget Unit 30000.
- Health (2 Positions), Environmental Health Specialist I/II/III, Range 61.0/63.0/66.1, Budget Unit 40016 and Microbiologist Technician I/II, Range 52.8/54.8 to Budget Unit 40028.
- Mental Health (2 Positions), Mental Health Records Technician I/II, Range 51.7/53.7 to Budget Unit 41502 and Mental Health Worker I/II, Range 56.6/58.6 to Budget Unit 41509.
- PITD (1 Position), Typist Clerk I/II, Range 47.7/49.7 to Budget Unit 55000.
- Cooperative Extension (1 Position), One Typist Clerk I/II, Range 47.7/49.7 to Budget Unit 61000.
- DPW-Transit (1 Position), Staff Services Analyst I/II, Range 47.7/49.7 to Budget Unit 75300.

**ADOPTED RESOLUTION NO. 2002-172 AND APPROVED RECOMMENATION**  
**AYES: ALL**

**AUDITOR'S SCHEDULES**

30. Approve Auditor's Budget Schedules 1, 2, 6 and other Budget Schedules including reserves and appropriation for encumbrance carryover for the FY 02/03 Budget.

**APPROVED AS RECOMMENDED AYES: ALL**

**FY 02/03 FINAL BUDGET ADOPTION**

31. Approve resolution adopting FY 02/03 Final Budget as reviewed and amended during Final Budget Hearings. Authorize Auditor-Controller to make technical adjustments as necessary.

**ADOPTED RESOLUTION NO. 2002-174 AND APPROVED AS RECOMMENDED**

**AYES: ALL**

**ADJOURNED MEETING UNTIL TUESDAY, SEPTEMBER 10, 2002 AT 10:00 A.M.**



**BOARD ORDERS – SUMMARY ACTION MINTUES**  
**FINAL BUDGET – AUGUST 27, 2002**

**2:30 P.M. SCHEDULED ITEM NO. 1**  
**2002-08-27 BUDGET/AUDITOR**

The time and date previously set for a Public Hearing to consider revising the Appropriation Limit for 2002/03 established under Article XIII B of the Constitution submitted by the Auditor.

Assistant Auditor/Controller Steve Jones provides an overview of the Budget for Fiscal Year 2002/2003.

The Chairman asks if there is anyone present who wishes to speak. No one speaks.

Upon motion of Supervisor Kelsey, seconded by Supervisor Cortez Keene duly carried, the Board approves using the change in population within the unincorporated areas of the County as the population factor, and the change in the County's assessed valuation attributable to non-residential new construction as the cost of living factor to establish the fiscal year 2002-2003 appropriation limitation, establishes the Fiscal Year 2002-2003 Appropriation Limitation as \$354,647,423 and adopts Resolution No. 2002-173.

Ayes: Rivero, Cortez Keene, Crookham, Kelsey, O'Banion

**FINAL BUDGET ADJUSTMENTS ITEM NO. 2**  
**2002-08-27 BUDGET/ADMINISTRATION**

Upon motion of Supervisor O'Banion, seconded by Supervisor Kelsey, duly carried, the Board approves Final Budget Adjustments to the General Liability accounts Countywide based on more current information as follows:

<u>FUND</u>	<u>DESCRIPTION</u>	<u>APPROPRIATION</u>	<u>REVENUE</u>	<u>NET IMPACT</u>
1010	General Fund	84,560	43,564	(40,996)
1020	Road Fund	(186,535)		186,535
1090	Solid Waste Fund	63,529		(63,529)
1105	DPW-Fleet Fund	6,607		(6,607)
1030	Countywide Transit	27,864		(27,864)
1110	Communications	79		(79)
1130	Central Duplicating	211		(211)
	<b>TOTAL FUNDS</b>	<b>(3,685)</b>	<b>43,564</b>	<b>47,249</b>

Ayes: Rivero, Cortez Keene, Crookham, Kelsey, O'Banion

**FINAL BUDGET ADJUSTMENTS ITEM NO. 3**  
**2002-08-27 BUDGET/EXECUTIVE OFFICE**

Upon motion of Supervisor O'Banion, seconded by Supervisor Crookham, duly carried, the Board approves the following Final Budget Adjustments in various budget units:

**Budget Unit 10000 – Board of Supervisors**

\$	2,500	Appropriation
\$	0	Revenue
\$	(2,500)	Net Increase in GPR Requirements

**Budget Unit 10100 – Executive Office**

\$	250,816	Appropriation
\$	0	Revenue
\$	(250,816)	Net Increase in GPR Requirements

**Budget Unit 11001 – Auditor–Countywide Revenue**

\$	0	Appropriation
\$	(1,428,230)	Revenue
\$	(1,428,230)	Net Increase in GPR Requirements

**Budget Unit 11400 – Treasurer**

\$	41,310	Appropriation
\$	0	Revenue
\$	(41,310)	Net Increase in GPR Requirements

**Budget Unit 12500 – County Counsel**

\$	72,844	Appropriation
\$	0	Revenue
\$	(72,844)	Net Increase in GPR Requirements

**Budget Unit 13100 – Employee Development**

\$	3,500	Appropriation
\$	0	Revenue
\$	(3,500)	Net Increase in GPR Requirements

**Budget Unit 16000 – DPW–Building Services**

\$	0	Appropriation
\$	0	Revenue
\$	0	Net Decrease in GPR Requirements

**Budget Unit 17100 –District Projects**

\$	0	Appropriation
\$	0	Revenue
\$	0	Net Decrease in GPR Requirements

**Budget Unit 17200 –Capital Proj. Correctional Facility**

\$	0	Appropriation
\$	729,020	Revenue
\$	729,020	Net Impact on Funding Requirements

**Budget Unit 17300 –Capital Proj. Mental Health Facility**

\$	0	Appropriation
\$	298,808	Revenue
\$	298,808	Net Impact on Funding Requirements

**Budget Unit 17400 –Capital Proj. Justice Facility**

\$	0	Appropriation
\$	762,793	Revenue
\$	762,793	Net Impact on Funding Requirements

**Budget Unit 17500 –Capital Proj. Fire Facility**

\$	0	Appropriation
\$	664,858	Revenue
\$	664,858	Net Impact on Funding Requirements

**Budget Unit 17700 –Capital Proj. Planada Drainage**

\$	0	Appropriation
\$	96,884	Revenue
\$	96,884	Net Impact on Funding Requirements

**Budget Unit 17800 –Capital Proj. Juvenile Justice Facility**

\$	0	Appropriation
\$	20,531,295	Revenue
\$	20,531,295	Net Impact on Funding Requirements

**Budget Unit 18000 –Advertising**

\$	45,600	Appropriation
\$	0	Revenue
\$	(45,600)	Net Increase in GPR Requirements

**Budget Unit 18100 –Spring Fair**

\$	0	Appropriation
\$	(30,913)	Revenue
\$	(30,913)	Net Impact on Funding Requirements

**Budget Unit 18200 – Business Economic Opportunity**

\$	157,478	Appropriation
\$	195,000	Revenue
\$	37,522	Net Decrease in GPR Requirements

**Budget Unit 18400 – UC Merced Development Office**

\$	316,060	Appropriation
\$	316,060	Revenue
\$	0	Net Increase in GPR Requirements

**Budget Unit 19000 – Risk Management**

\$	40,946	Appropriation
\$	0	Revenue
\$	(40,946)	Net Increase in GPR Requirements

**Budget Unit 20100 – Child Support**

\$ (58,305)	Appropriation
\$ (58,305)	Revenue
\$ 0	Net Impact on Funding Requirements

**Budget Unit 20200 – Grand Jury**

\$ 0	Appropriation
\$ 0	Revenue
\$ 0	Net Decrease in GPR Requirements

**Budget Unit 20900 – Justice Automation**

\$ 25,000	Appropriation
\$ 0	Revenue
\$ (25,000)	Net Increase in GPR Requirements

**Budget Unit 22100 - Sheriff**

\$ (141,775)	Appropriation
\$ 80,351	Revenue
\$ 222,126	Net Decrease in GPR Requirements

**Budget Unit 23000 – Corrections**

\$ (47,551)	Appropriation
\$ 181,730	Revenue
\$ 229,281	Net Decrease in GPR Requirements

**Budget Unit 23100 – Sheriff Inmate Welfare**

\$ 0	Appropriation
\$ (370,992)	Revenue
\$ (370,992)	Net Impact on Funding Requirements

**Budget Unit 23300 – Juvenile Hall**

\$ 1,094,937	Appropriation
\$ 490,000	Revenue
\$ (604,937)	Net Increase in GPR Requirements

**Budget Unit 23400 – Probation**

\$ 9,000	Appropriation
\$ 7,193	Revenue
\$ (1,807)	Net Increase in GPR Requirements

**Budget Unit 23700 – State Institutions**

\$ 100,000	Appropriation
\$ 0	Revenue
\$ (100,000)	Net Increase in GPR Requirements

**Budget Unit 28100– Coroner**

\$ 1,400	Appropriation
\$ 0	Revenue
\$ (1,400)	Net Increase in GPR Requirements

**Budget Unit 28500 – Planning**

\$	(55,529)	Appropriation
\$	244,471	Revenue
\$	300,000	Net Decrease in GPR Requirements

**Budget Unit 40000 – Public Health**

\$	284,461	Appropriation
\$	284,461	Revenue
\$	0	Net Decrease in GPR Requirements

**Budget Unit 41500 – Mental Health**

\$	77,341	Appropriation
\$	77,341	Revenue
\$	0	Net Decrease in GPR Requirements

**Budget Unit 48200 – 01-02 SCEAP Non-County Hospital Fund**

	\$	0	Appropriation
\$	56,974		Revenue
\$	56,974		Net Impact on Funding Requirements

**Budget Unit 48300 – SCEAP Phys – EMS Services Fund**

\$	0	Appropriation
\$	2,637	Revenue
\$	2,637	Net Impact on Funding Requirements

**Budget Unit 48400 – 01-02 SCEAP Other Health Services Fund**

\$	0	Appropriation
\$	9,013	Revenue
\$	9,013	Net Impact on Funding Requirements

**Budget Unit 49200 – 01-02 SCEAP EMSA SB 2132 Hospital Services Fund**

\$	0	Appropriation
\$	9,798	Revenue
\$	9,798	Net Impact on Funding Requirements

**Budget Unit 49300 – 01-02 SCEAP EMSA SB 2132 PSA & UA Fund**

\$	0	Appropriation
\$	17,157	Revenue
\$	17,157	Net Impact on Funding Requirements

**Budget Unit 49500 – MAP**

\$	15,716	Appropriation
\$	(379,886)	Revenue
\$	(395,602)	Net Impact on Funding Requirements

**Budget Unit 50000 – Human Services Agency**

\$	(252,459)	Appropriation
\$	(52,027)	Revenue
\$	200,432	Net Decrease In GPR Requirements

**Budget Unit 51000 – Assistance to the Needy**

\$ (516,891)	Appropriation
\$ (133,716)	Revenue
\$ 383,175	Net Decrease In GPR Requirements

**Budget Unit 55000 – PITD**

\$ 145,367	Appropriation
\$ 145,367	Revenue
\$ 0	Net Decrease in GPR Requirements

**Budget Unit 55100 – PITD–Welfare to Work**

\$ 1,732,799	Appropriation
\$ 1,514,336	Revenue
\$ (218,463)	Net Impact on Funding Requirements

**Budget Unit 55200 – PITD–WIA Adult**

\$ 235,764	Appropriation
\$ 251,750	Revenue
\$ 15,986	Net Impact on Funding Requirements

**Budget Unit 55300 – WIA Dislocated Workers**

\$ 389,844	Appropriation
\$ 415,427	Revenue
\$ 25,583	Net Impact on Funding Requirements

**Budget Unit 57600 – Welfare to Work**

\$ 192,785	Appropriation
\$ 0	Revenue
\$ (192,785)	Net Impact on Funding Requirements

**Budget Unit 59000 – Area Agency on Aging**

\$ 31,296	Appropriation
\$ 18,714	Revenue
\$ (12,582)	Net Impact on Funding Requirements

**Budget Unit 60000 – Library**

\$ 0	Appropriation
\$ 3,756	Revenue
\$ 3,756	Net Decrease in GPR Requirements

**Budget Unit 70000– DPW- Recreation**

\$ 3,000	Appropriation
\$ 0	Revenue
\$ (3,000)	Net Increase in GPR Requirements

**Budget Unit 70200 – DPW-PARKS**

\$ 1,000	Appropriation
\$ 0	Revenue
\$ (1,000)	Net Increase in GPR Requirements

**Budget Unit 70700 – Debt Service Transit Facility Fund**

\$ (93,904)	Appropriation
\$ (93,904)	Revenue
\$ 0	Net Impact on Funding Requirements

**Budget Unit 70800 – Debt Service Juvenile Hall**

\$ 633,883	Appropriation
\$ 633,883	Revenue
\$ 0	Net Impact on Funding Requirements

**Budget Unit 71700 – Debt Service Inmate Welfare Trust Fund**

\$ 0	Appropriation
\$ 5,293	Revenue
\$ 5,293	Net Impact on Funding Requirements

**Budget Unit 72000 – Contingencies**

\$ 250,000	Appropriation
\$ 0	Revenue
\$ (250,000)	Net Increase in GPR Requirements

**Budget Unit 75200 – Castle Airport Development Center Fund**

\$ 325,066	Appropriation
\$ 6,187,200	Revenue
\$ 5,862,134	Net Impact on Funding Requirements

**Budget Unit 75300 – Countywide Transit Fund**

\$ 93,904	Appropriation
\$ 2,990,337	Revenue
\$ 2,896,433	Net Impact on Funding Requirements

**Budget Unit 75400 – Solid Waste Enterprise**

\$ (3,000,000)	Appropriation
\$ 0	Revenue
\$ 3,000,000	Net Impact on Funding Requirements

**Budget Unit 75600 – Information Systems-ISF**

\$ 712	Appropriation
\$ 0	Revenue
\$ (712)	Net Impact on Funding Requirements

**Budget Unit 75700 – Communications-ISF**

\$ 0	Appropriation
\$ 26,000	Revenue
\$ 26,000	Net Impact on Funding Requirements

Ayes: Rivero, Cortez Keene, Crookham, Kelsey, O'Banion

**POLICY ISSUE NO. 4**

**2002-08-27 BUDGET/EXECUTIVE OFFICE**

Upon motion of Supervisor O'Banion, seconded by Supervisor Crookham, duly carried, the Board, transfers the Marshal's Office oversight responsibility to the Sheriff and takes the following actions:

1. Approve Budget Unit 22000-Marshal which includes no appropriations or funding for Position #001 – Marshal upon the incumbent's retirement.
2. Direct that no expenditure may occur related to Position #001 – Marshal upon the incumbents retirement.
3. Direct Auditor, Counsel and Executive Officer to finalize Renewal Contract No. 9938 with Merced County Superior Court for the period of July 1, 2002 through June 30, 2003 and return to the Board for approval within 60 days.
4. Deletes the classification and job specifications for Deputy Marshal I, II, Marshal Sergeant, and Extra Help Deputy Marshal I, II.
5. Approves the modifications to Deputy Sheriff I, II, and Sheriff Sergeant, Sheriff Senior Sergeant.
6. Change Fifteen Deputy Marshal I/II (Position #3, 4, 5, 6, 7, 8, 11, 13, 16, 17, 18, 19, 20, 22, 23), Salary Range 62.0/63.0 to Deputy Sheriff I/II in Budget Unit 22000 and reclassify incumbents.
7. Authorize the Sheriff to determine and implement any limitations on the scope of duties for the reclassified incumbents as required by POST.
8. Delete the classification and position of the Marshal (Position #001) in Budget Unit 22000 effective September 9, 2002.
9. Transfer all Marshal fixed assets, equipment, records and documents, including personnel and training records, over to the Sheriff's department upon the retirement of the Marshal, unless otherwise provided for in the County-Courts MOU.
10. Adopt Resolution No. 2002-164A effective Pay Period 20.

Ayes: Rivero, Cortez Keene, Crookham, Kelsey, O'Banion

**POLICY ISSUE NO. 5**

**2002-08-27 BUDGET/EXECUTIVE OFFICE**

The time and date previously set for the second reading and possible adoption of proposed ordinance to establish the Merced County In-Home Supportive Services Public Authority submitted by the Executive Office.

Upon motion of Supervisor O'Banion, seconded by Supervisor Crookham, duly carried, the Board takes the following action relative to the In-Home Supportive Services (IHSS) Public Authority:

1. Adopt Ordinance No. 1680 An Ordinance Establishing the Merced County In-Home Supportive Services Public Authority.
2. Approve Contract No. 2002169 between the County and the Public Authority and authorize the Chairman of each to sign subject to final review and approval by Counsel, Auditor and Administration.
3. Establish the position of IHSS Public Authority Manager, Range 68.1 and approve the job specification.
4. Allocate one IHSS Public Authority Manager, two Management Information System Technician I's, Range 53.5 and one Registration/Information Assistant. Range 51.5 to H.S.A.-Budget Unit 50500.



5. Approve the PA rate at \$8.24/hour for submission to the State.
6. Adopt Resolution No. 2002-165 amending the Salary and Position Allocations.
7. Establish Budget Unit 50500 – IHSS Public Authority.
8. Approve Final Budget Adjustments in Budget Unit 50000-Human Services Agency as follows:

**Budget Unit 50000 – HUMAN SERVICES AGENCY-Welfare to Work Fund**

\$	(57,432)	Appropriation
\$	- 0-	Revenue
\$	57,432	Net Impact on Funding Requirements

**Budget Unit 50500 – IHSS PUBLIC AUTHORITY**

\$	254,894	Appropriation
\$	198,534	Revenue
\$	(\$56,360)	Net Increase in GPR Requirements

Ayes: Rivero, Cortez Keene, Crookham, Kelsey, O'Banion

**POLICY ISSUE NO. 6**

**2002-08-27 BUDGET/FIRE**

County Fire Chief Stan Craig appears before the Board and states he will submit the findings for the cost estimates for a new fire station on Franklin Road within 45 days rather than 90 days.

Upon motion of Supervisor Cortez Keene, seconded by Supervisor O'Banion, duly carried, the Board accepts and files the Fire/OES on the Franklin Fire Station; directs the Fire Chief to refine cost estimates for a new fire station on Franklin Road and report these findings within 45 days and directs the Fire Chief to further explore the potential relocation of suppression staff from Department Headquarters, including the replacement of initial response services by the City of Merced.

Ayes: Rivero, Cortez Keene, Crookham, Kelsey, O'Banion

**POLICY ISSUE NO. 9**

**2002-08-27 BUDGET/PUBLIC WORKS-ROAD**

Upon motion of Supervisor O'Banion, seconded by Supervisor Crookham, duly carried, the Board approves the identified Public Works Road Division Work Program for Fiscal Year 2002/2003, approves General Fund Support of \$150,000 to the Road Fund and approves the Final Budget Adjustments in Budget Unit 30000-Roads as follows:

**Budget Unit 30000 – PUBLIC WORKS-Road Fund**

\$	2,344,717	Appropriation
\$	2,147,928	Revenue
\$	(196,789)	Net Impact on Funding Requirements

Ayes: Rivero, Cortez Keene, Crookham, Kelsey, O'Banion

**POLICY ISSUE NO. 12**

**2002-08-27 BUDGET/GENERAL SERVICES/PUBLIC WORKS**

Upon motion of Supervisor Kelsey, seconded by Supervisor Crookham, duly carried, the Board approves the transfer of responsibility for county janitorial services from the Director of Public Works, DPW-Building Services-Budget Unit 16000 to the Director of General Services, General Services-Janitorial-Budget Unit 11505, approve the position transfer of one Supervising Janitor, two Lead Janitors, fifteen Janitors and an Extra Help Janitor from DPW-Building Services to General Services-Janitorial, adopt Resolution No. 2002-166 and approve Final Budget Adjustments to Budget Unit 16000 and 11505 as follows:

**Budget Unit 11505 – GENERAL SERVICES-Janitorial Service**

\$	414,266	Appropriation
\$	46,200	Revenue
\$	(368,066)	Net Increase in GPR Requirements

**Budget Unit 16000 – DPW – Building Services**

\$	(414,266)	Appropriation
\$	(46,200)	Revenue
\$	368,066	Net Decrease in GPR Requirements

Ayes: Rivero, Cortez Keene, Crookham, Kelsey, O'Banion

**POLICY ISSUE NO. 13**

**2002-08-27 BUDGET/GENERAL SERVICES**

Upon motion of Supervisor O'Banion seconded by Supervisor Kelsey, duly carried, the Board approves the restructuring of Central Duplicating from its primary function of printing/reproduction services to quick-copy printing, records and storage management, document imaging and surplus property activities, authorizes the Director of General Services to sign Contract No. 2002170 with Castle Airport Aviation Development Center for storage facility, authorize General Services to negotiate MOU's with participating departments and return to the Board for approval, authorizes renaming of General Services-Central Duplicating to General Services-Centralized Services and approves Final Budget Adjustment as follows:

**Budget Unit 75800 – Central Services**

\$	64,074	Appropriation
\$	64,074	Revenue
\$	-0-	Net Impact on Funding Requirements

Ayes: Rivero, Cortez Keene, Crookham, Kelsey, O'Banion

**POLICY ISSUE NO. 16**

**2002-08-27 BUDGET/AUDITOR-CONTROLLER**

Upon motion of Supervisor O'Banion, seconded by Supervisor Crookham, duly carried, the Board approves the Application for Funding Consideration of Proposition 41 Funds, authorizes the Auditor-Controller/Recorder/Clerk to sign the application, authorize General Services, in conjunction with the Auditor-Controller/Recorder/Clerk to issue an RFP for voting equipment and

software and to return to the Board for approval and contracting, adopts Resolution No. 2002-167 and approves Final Budget Adjustment as follows:

**Budget Unit 14000 – ELECTIONS**

\$	1,408,395	Appropriation
\$	1,056,295	Revenue
\$	(352,100)	Net Increase in GPR Requirements

Ayes: Rivero, Cortez Keene, Crookham, Kelsey, O'Banion

**POLICY ISSUE ITEM NO. 18**

**2002-08-27 BUDGET/PUBLIC WORKS**

Upon motion of Supervisor O'Banion, seconded by Supervisor Crookham, duly carried, the Board approves the proposed Five Year Capital Improvement Program Plan with recommended changes, authorize Public Works to move forward with each project, to release RFP's to contract with consultants, and to perform all work except bidding understanding Public Works will return to the Board with requests for authorization to bid projects upon completion of construction documents and approve the Final Budget Adjustments as follows:

**Budget Unit 17000 – CAPITAL IMPROVEMENT PROJECTS**

\$	(785,481)	Appropriation
\$	256,084	Revenue
\$	1,041,565	Net Increase in GPR Requirements

Ayes: Rivero, Cortez Keene, Crookham, Kelsey, O'Banion

**POLICY ISSUE ITEM NO. 19**

**2002-08-27 BUDGET/EXECUTIVE OFFICE**

Upon motion of Supervisor Crookham, seconded by Supervisor Kelsey, duly carried, the Board approves and authorizes the Chairman to sign Amendment to Contract No. 10461 with L. B. Hayhurst & Associates for an Operational Review of Human Resources functions and approves the Final Budget Adjustments as follows:

**Budget Unit 13000 - MANAGEMENT SERVICES**

\$	30,000	Appropriation
\$	-0-	Revenue
\$	(30,000)	Net Increase in GPR Requirements

Ayes: Rivero, Cortez Keene, Crookham, Kelsey, O'Banion

**PERSONNEL ISSUE NO. 25**

**2002-08-27 BUDGET/EXECUTIVE OFFICE**

Upon motion of Supervisor O'Banion, seconded by Supervisor Crookham, duly carried, the Board allocates the following extra help classifications:

1. Aligned Extra-Help Security System Operator, \$12.09/hour, to Juvenile Hall-BU 23300.
2. Aligned Extra-Help Account Clerk I/II, \$9.16 and \$10.10/hour, to County Clerk-BU 29400.
3. Aligned Extra-Help Engineering Technician I/II/III, Engineering Associate I/II/III, and Senior Engineering Associate, to DPW-Roads-BU 30000.
4. Establishes the classification of Extra-help Engineering Associate II at \$23.04/hour, Extra-help Engineering Associate III at \$25.41/hour and Extra-help Senior Engineering Associates at \$28.44/hour, to DPW-Roads-BU 30000.
5. Aligned Extra-Help Office Assistant, \$9.25/hour, to Human Services Agency-BU 50000.
6. and Adopts Resolution No. 2002-168.

Ayes: Rivero, Cortez Keene, Crookham, Kelsey, O'Banion