



SUMMARY ACTION MINUTES

MERCED COUNTY BOARD OF SUPERVISORS

Regular Meeting

TUESDAY, FEBRUARY 05, 2002

Closed Session – 8:00 a.m.

Regular Meeting – 10:00 a.m.

MERCED COUNTY
ADMINISTRATION BUILDING
2222 "M" STREET
BOARD ROOM, THIRD FLOOR
MERCED, CALIFORNIA 95340
(209) 385-7366

GLORIA CORTEZ KEENE.....DISTRICT 1
KATHLEEN M. CROOKHAM....DISTRICT 2
CHAIRMAN JOE RIVERO.....DISTRICT 3
DEIDRE F. KELSEY....DISTRICT 4
JERRY O'BANION.....DISTRICT 5
Lydia A. Beiswanger, Chief Clerk

DEMITRIOS O. TATUM
COUNTY ADMINISTRATIVE OFFICER

DENNIS MYERS
COUNTY COUNSEL

*All supporting documentation is available for public review in the Office of the Clerk of the Board of Supervisors located in the County Administration Building, Third Floor, 2222 "M" Street, Merced, California, 95340
During regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday.
(209) 385-7366*

SCHEDULED ITEMS

8:00 A. M.

CLOSED SESSION - CONFERENCE WITH REAL PROPERTY NEGOTIATOR: It is the intention of the Board to meet in Closed Session concerning a Conference with Real Property Negotiator(s) John Fowler-Business Economic Opportunities Director pursuant to Section 54956.8 as follows: Property: Castle Property Negotiating Parties: MercedNet

CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION: It is the intention of the Board to meet in Closed Session concerning significant exposure to litigation pursuant to Subdivision (b) of Section 54956.9: Two Case(s)

CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION: It is the intention of the Board to meet in Closed Session concerning Existing Litigation pursuant to Subdivision (a) of Section 54956.9: Bryant vs. County of Merced

THE BOARD RECONVENED AT 10:00 A.M. WITH ALL MEMBERS PRESENT AND THE CHAIRMAN ADVISED DIRECTION WAS GIVEN TO STAFF

10:00 A. M.

PLEDGE OF ALLEGIANCE

INVOCATION – Al Scott, Gateway Community Church

PUBLIC OPPORTUNITY TO SPEAK ON ANY MATTER OF PUBLIC INTEREST WITHIN THE BOARD'S JURISDICTION INCLUDING ITEMS ON THE BOARD'S AGENDA, EXCEPT FOR THOSE ITEMS SPECIFICALLY SCHEDULED AS PUBLIC HEARINGS (See Board Clerk - Testimony limited to five minutes per person)

The following speak: Rick Osorio and Christaine Traub

UC MERCED PROJECT - LIAISON REPORT

RECEIVED REPORT FROM UC LIAISON KATHLEEN CROOKHAM

BUDGET TRANSFERS FROM REVENUE/CONTINGENCIES (4/5 Vote Required) Ag. Commissioner - \$6,250 and Auditor-Recorder - \$360,905

APPROVED AS RECOMMENDED AYES: ALL

APPROVAL OF CONSENT AGENDA CALENDAR (Items #1 - 20)

APPROVED AS RECOMMENDED AYES: ALL

GOVERNMENT CODE SECTION 54950 COMPLIANCE (LATE AGENDA ITEMS)

10:30 A. M.

PLANNING - PUBLIC HEARING

To consider proposed Program Guidelines for a General and Native American Allocation (Grant 01-STBG-1601), housing activities grant, from the Community Development Block Grant Program to be utilized for housing rehabilitation activities in the unincorporated communities of Winton and Cressey (Census Tracts 5.01 and 5.02)

REVIEW BOARD ORDER – SEE PAGE 15

WORKSHOP - BUSINESS ECONOMIC OPPORTUNITIES AND PLANNING DEPARTMENTS

Presentation on CDBG and HOME Programs and prioritize recommendations for the various categories of grants available in 2002 and set a public hearing for February 26, 2002 to consider projects eligible

REVIEW BOARD ORDER – SEE PAGE 15

10:30 A.M. **REPORTS/BOARD DIRECTION**
County Administrator
County Counsel
County Auditor
Board of Supervisors Members

LUNCH BREAK

CONSENT CALENDAR (Items #1 - 20)

APPROVED AS RECOMMENDED AYES: ALL

Budget Transfers

1. Approve Budget Transfers submitted by Auditor-Recorder - \$550, Health - \$0 and Sheriff-Operations - \$1,000 as recommended by Administration.

Public Works

2. Authorize Merced Elks Lodge No. 1240 to use Courthouse Park on July 27, 2002 for Annual Car Show subject to conditions.

REVIEW BOARD ORDER – SEE PAGE 9

3. Approve plans and specifications for Construction of Oakdale Road Bridge over the Merced River and direct Public Works to return to the Board with Bid Results.

Fire-Office of Emergency Services

4. Adopt Resolution designating Dennis Tannahil as Deputy Director - Operations of the Merced County Office of Emergency Services.

ADOPTED RESOLUTION NO. 2002-12

Health

5. Approve and authorize Chairman to sign Renewal Contract No. 99035 with State Dept. of Health Services for the Healthy Families/Medi-Cal for Children Outreach Program.

District Attorney

6. Approve and authorize District Attorney to submit proposal to Office of Criminal Justice Funding for a Child Abuse Vertical Prosecution Program and authorize the signing of the necessary documents.

AUTHORIZED CHAIRMAN TO SIGN CONTRACT NO. 200222

District Attorney-Family Support

7. Approve and authorize Chairman to sign Renewal Contract No. 200082 with Advanced Legal Service for Private Process Service.
8. Approve and authorize Chairman to sign Renewal Contract No. 200171 with Print N Mail for printing and mailing of Family Support's monthly Barnes Notices.

Treasurer

9. Accept Investment Report for the Quarter Ending December 31, 2001.

Community Action Agency

10. Approve and authorize CAB Chairman to sign Amendment to Contract with State Dept. of Community Services and Development for the Low Income Home Energy Assistance Program-Emergency Contingency Fund (LIHEAP-ECF) Program decreasing the funding in the amount of \$52,440.
11. Approve and authorize CAB Chairman to sign Amendment to Contract with Madera County Community Action Agency for Weatherization Services changing the ending term from December 31, 2001 to March 31, 2002.
12. Approve and authorize CAB Chair to sign Contract with State Dept. of Community Services and Development for Low Income Home Energy Assistance Program for 2002 and adopt Resolution.

ADOPTED RESOLUTION NO. 2002-13

13. Approve and authorize CAA Workforce Development Department to submit to PITD a Proposal for Funding to provide services to a targeted youth population in the Workforce Investment Act's (WIA) Funding year-round Youth Program.
14. Approve recommended COLA for CAA Child Development Services Department Staff.
15. Accept and place CAA Information, Staff and Committee Reports on file.

Administration

16. Resolution ratifying Securitizing Tobacco Settlement Revenues and take action modifying the forms of certain documents on file with the Clerk of the Board pursuant to Resolution No. 2000-200, modifying financing documents and amending the parameters for the sale of the bonds; ratifying all actions included in Resolution No. 2000-200 and authorizing county officials to do any and all things necessary to issue the tobacco asset backed bonds.

ADOPTED RESOLUTION NO. 2002-14

Board Recognition

17. Proclaim January 28, 2002 through February 1, 2002 as "Catholic Schools Week" in Merced County.
18. Authorize Certificate of Recognition to Grace Kimoto, Sherman Kishi, Robert Ohki, Chris Masuda, Steve Teranishi, Karen Philson, Janice Carranza and Chris Kaji for volunteer services to the Japanese American Citizens League, Livingston-Merced Chapter #210.
19. Authorize Certificate of Recognition to Merced College Child Development Center for Grand Opening on January 29, 2002.
20. Authorize Certificate of Recognition to Pete Fry for his dedicated years of service to Yosemite Farm Credit.

REGULAR CALENDAR

BOARD ACTION

PROBATION

21. Authorize three employees assigned to the Probation Day Reporting Center located at Valley Community School to observe Lincoln's Birthday on Monday, February 11, 2002

instead of the regular County Holiday observance of Tuesday, February 12, 2002.

APPROVED AS RECOMMENDED AYES: ALL

PUBLIC WORKS

22. Authorize creation of a separate parcel of land for the new Juvenile Justice Correctional Complex (JJCC) site consisting of 25.6 acres and adopt Resolution authorizing the Chairman to sign the Grant Deed (APN 065-130-057).

APPROVED RECOMMENDATION AND ADOPTED RESOLUTION NO. 2002-15

AYES: ALL

PUBLIC WORKS-CASTLE

23. Approve and authorize Sublease Contract with Castle Knights Aviation, Inc. dba Gemini Flight Support for Building No. 1560 and reject the single proposal received for Building No. 1529.

AUTHORIZED CHAIRMAN TO SIGN CONTRACT NO. 200221 AYES: ALL

ADMINISTRATION

24. Review and designation of Grant Projects for Grant Writer.

REVIEW BOARD ORDER – SEE PAGE 9

ADMINISTRATION - PERSONNEL ISSUES

25. Additional On-Call and Bilingual Designations: Authorize the Public Health Manager and Supervising Public Health Nurse to receive On Call Pay and remove the Correctional Health Care Manager position; allocate one additional Bilingual Designation each to District Attorney Department and Planning Department and allocate five additional Bilingual Designations to Probation and adopt the Resolution.

APPROVED RECOMMENDATION AND ADOPTED RESOLUTION NO. 2002-16

AYES: ALL

26. Authorize aligned Extra Help Typist Clerk II, \$10.44 to District Attorney, delete the classification of Extra Help Clerk I and adopt Resolution.

APPROVED RECOMMENDATION AND ADOPTED RESOLUTION NO. 2002-17

AYES: ALL

27. Approve one additional Senior Correctional Sergeant/Correctional Sergeant, Range 65.0/65.6; delete one Correctional Officer I/II position once promotion to Sergeant is made; establish the classification of Extra Help Legal Transcriptionist II at \$10.44/hour; establish the classifications of Extra Help Deputy Sheriff II (Step 1, 2, 3) \$17.01/\$17.87/\$18.76 hour and authorize aligned Extra Help Deputy Sheriff II to the Sheriff; approve the title change for Sheriff Administrative Manager to Sheriff's Director of Administrative Services and adopt Resolution.

APPROVED RECOMMENDATION AND ADOPTED RESOLUTION NO. 2002-18

AYES: ALL

28. Authorize the allocation of four Social Worker IV a/b positions, Range 62.6/64.6, adopt the Resolution and approve the necessary budget transfers-\$119,033 (#H04). (4/5 Vote Required)

APPROVED RECOMMENDATION AND ADOPTED RESOLUTION NO. 2002-19

AYES: ALL

29. Position Allocation Adjustments: Assessor - Establish classification of Assessment Services Supervisor and adopt class specifications, Range 61.0 and delete one vacant Secretary I/II-Confidential, Range 55.3/57.3; Mental Health - Delete one vacant Consumer Assistant Worker, Range 51.0; add one Mental Health Worker I/II, Range 56.0/58.0; delete one vacant Mental Health Clinician I/II, Range 64.6/66.6; establish classification of Children's System of Care Coordinator and adopt class specification, Range 73.4; delete one vacant Staff Services Analyst I/II, Range 59.4/63.8 and add one Typist Clerk III, Range 52.2; Mental Health-Alcohol & Drug - Add one Typist Clerk III, Range 52.5; Human Services Agency - Delete one Typist Clerk III, Range 52.2; add two Registration/Information Assistants, Range 51.0 and transfer one Office Assistant I/II, Range 47.2/49.2 from HSA-Employment & Training to HSA-Administration and adopt Resolution.

APPROVED RECOMMENDATION AND ADOPTED RESOLUTION NO. 2002-20

AYES: ALL

30. Approve recommended Salary Adjustments to be effective Pay Period 5, 2002 to address management compaction and consultant recommendations.

REVIEW BOARD ORDER – SEE PAGE 9 AND 10

APPROVED RECOMMENDATION AND ADOPTED RESOLUTION NO. 2002-21

AYES: ALL

31. Establish the classification of Insurance & Benefits Technician I/II, Range 58.4/61; change one incumbent Insurance Claims Specialist I/II, Range 58.4/61 and one incumbent Support Services Assistant, Range 56.2 and one vacant Benefits Technician, Range 59.4 to Insurance & Benefits Technician I/II, Range 58.4/61 and adopt amendments to the Risk Management Director job description; change one Risk Management Specialist, Range 70 to Director of Risk Management, Range 73.8 and adopt Resolutions.

APPROVED RECOMMENDATION AND ADOPTED RESOLUTION NO. 2002-22

AYES: ALL

32. Position Audit and Salary Alignment Actions Recommendations.

REVIEW BOARD ORDER – SEE PAGE 10 AND 11

APPROVED RECOMMENDATION AND ADOPTED RESOLUTION NO. 2002-23

AYES: ALL

33. Family Support Transition to Merit System Staffing Classifications and Organizational changes to implement legislative requirements.

REVIEW BOARD ORDER – SEE PAGE 12 AND 13

APPROVED RECOMMENDATION AND ADOPTED RESOLUTION NO. 2002-24

AYES: ALL

HEALTH

34. Children and Families Commission - Administrative Structure.

REVIEW BOARD ORDER – SEE PAGE 13 AND 14

HUMAN SERVICES AGENCY

35. Authorize establishment of a Public Authority, governed by the Board of Supervisors, as an employer of record, for Providers of In-Home Supportive Services (IHSS) with the ability of the Public Authority to contract services as may be necessary in the future.

APPROVED AS RECOMMENDED **AYES: ALL**

ASSESSOR

- 36. Contracts with Napa County for Enhancements of Base Year Tracking and Manufactured Home/Aircraft Valuation to Property Tax System.

AUTHORIZED CHAIRMAN TO SIGN CONTRACT NO. 200223 FOR MANUFACTURED HOME AND AIRCRAFT AUTOMATED VALUATION AND CONTRACT NO. 200224 FOR BASE YEAR TRACKING AUTOMATED VALUATION AYES: ALL

AUDITOR-CONTROLLER

- 37. Approve Fixed Asset Policy effective for the 2001-02 Fiscal Year for Reporting Purposes and for the 2002-03 for Budgetary Purposes as follows: Capitalizing Equipment and Lights having a cost of \$2,500 and a Useful Life in excess of one year; Land Building, Bridges, Culverts, Sidewalks, Curbs and Gutters, Drainage Systems and Other Structures having a cost of \$10,000 and a Useful Life in excess of one year; and Roads have a cost in excess of \$50,000 and a Useful Life in excess of five years. Adopt the Fixed Asset Budget at the Object Level.

APPROVED AS RECOMMENDED AYES: ALL

BOARD OF SUPERVISORS

- 38. Request the Board discuss and decide whether or not to change to a CEO organizational structure or not.

REVIEW BOARD ORDER – SEE PAGE 14 AND 15

BOARD APPOINTMENTS

- 39. In-Home Supportive Services Advisory Committee Member Appointment.

APPOINTED HELEN JACKSON TO SERVE AS A MEMBER OF THE IN-HOME SUPPORTIVE SERVICES ADVISORY COMMITTEE UNTIL JULY 3, 2004 AYES: ALL

- 40. Business Economic Development Revolving Loan Fund Loan Administration Board Reappointment.

REAPPOINTED BILL KITCHEN TO SERVE AS A MEMBER OF THE BUSINESS ECONOMIC DEVELOPMENT REVOLVING LOAN FUND LOAN ADMINISTRATION BOARD UNTIL DECEMBER 22, 2003 AYES: ALL

BOARD INFORMATION & POSSIBLE ACTION

ACCEPTED AND PLACED ITEMS ON FILE AYES: ALL

- 41. National Assn. of Counties re: "Smart Growth Strategies, Protecting Water Resources, Local Government Roles and Options for the Rocky Mountains and Northern Great Plains" publication. (On file with Clerk)
- 42. Private Industry Training Department re: Workforce Excellence Network Application.
- 43. Private Industry Training Department re: Master Subgrant Amendment - EDD notification of modification for Program Year 2000-2001.
- 44. Ag. Commissioner re: Animal Control Monthly Report - November, 2001.
- 45. Human Services Agency re: Monthly Report of Persons Receiving Assistance for Period of November, 2001.

46. Governor's Office of Emergency Services re: Update notification to all California Counties of extension of the filing deadline for nationwide Economic Injury Disaster Loan Programs implemented for businesses impacted by the September 11, 2001 terrorist attacks.
47. U.S. Dept. of Commerce - Census Bureau re: Request for Information and completion of Local Government Directory Survey - Preparation of the 2002 Census of Governments, authorized by Title 13, United States Code, Section 161 - update of certain basic information on the operation of local governments.
48. Auditor-Controller re: Award for Achieving Excellence in Financial Reporting for its Year End Financial Reports for the Fiscal Year Ended June 30, 2000 by the California State Controller.
49. Yosemite National Park Valley School re: Letter advising Students of the 6th, 7th and 8th Grade classes will be attending the opening of Scotland's first national park and request for memento to present to Loch Lomond and the Trossachs National Park from the County of Merced.
50. State Fish and Game Commission re: Meeting Agenda of February 8, 2002.
51. State Board of Corrections re: Recommended Encumbrance Guidelines.
52. State Dept. of Child Support Services re: Fiscal Year 2002-03 Governor's Budget Highlights.
53. State Dept. of Child Support Services re: AB 891.
54. State Dept. of Child Support Services re: AB 1426 - amends Section 5241 of the Family Code and provides an additional tool for local child support agencies to secure compliance with wage assignments.
55. Calif. Workforce Investment Board re: State Board Strategic Work Session - Meeting Notice.

**ADOPTED RESOLUTIONS AND ADJOURNED MEETING IN MEMORY OF
REGINA "RAE" GUTHRIE AND J. P. TIFFEE UNTIL FEBRUARY 26, 2002 AT 10:00 A.M.**

BOARD ORDERS – SUMMARY ACTION MINUTES – FEBRUARY 5, 2002

CONSENT ITEM NO. 2

2002-02-05 PUBLIC WORKS

Upon motion of Supervisor Kelsey, seconded by Supervisor Cortez Keene, duly carried, the Board authorizes the Merced Elks Lodge to use Courthouse Park on July 27, 2002 from 8:00 a.m. – 4:00 p.m. for their Annual Car Show subject to the following conditions:

1. Waive the restriction on use of amplified sound equipment.
2. Authorize the Elks Lodge to operate a non-alcoholic beverage concession and to sell T-shirts.
3. Require the Elks Lodge to provide the County of Merced with a Certificate of Insurance for comprehensive general liability, naming the County of Merced as an additional insured, in the amount required by County Risk Management.
4. Use electrical outlets located at the base of the Old Courthouse Steps.

Ayes: Cortez Keene, Crookham, Rivero, Kelsey, O'Banion

ACTION ITEM NO. 24

2002-02-05 ADMINISTRATION

Following discussion and upon motion of Supervisor Cortez Keene, seconded by Crookham, duly carried, the Board adds the Le Grand Community Center to the list of grant projects as the Le Grand Elementary School has come forward with matching funds, and approves the Project List submitted designating the Projects for grant writing services.

Ayes: Rivero, Cortez Keene, Crookham, Kelsey, O'Banion

ACTION ITEM NO. 30

2002-02-05 ADMINISTRATION

Upon motion of Supervisor Crookham, seconded by Supervisor Cortez Keene, duly carried, the Board approves the recommended salary adjustments to be effective Pay Period 5, 2002 as follows:

Animal Services Field Supervisor,	Adjusted to Range 59
Assessor,	Adjusted to Range 80
Assistant Assessor,	Adjusted to Range 74.4
Assistant County Counsel,	Adjusted to Range 80.5
Assistant District Attorney,	Adjusted to Range 82
Assistant Planning Director,	Adjusted to Range 74.9
Assistant Transportation Manager,	Adjusted to Range 67.7
Chief Appraiser,	Adjusted to Range 70.6
Chief Auditor Appraiser,	Adjusted to Range 70.6
Chief D.A. Investigator,	Adjusted to Range 72
Chief Deputy D.A. (2),	Adjusted to Range 80

Chief Deputy Public Defender,	Adjusted to Range 80
Chief Probation Officer,	Adjusted to Range 80
Commander - Corrections (3)	Adjusted to Range 72.3
Commander – Operations (3)	Adjusted to Range 72.3
Court and Hearing Officer,	Adjusted to Range 65.5
County Counsel,	Adjusted to Range 83.5
County Librarian,	Adjusted to Range 77
County Public Defender,	Adjusted to Range 82
D.A. Investigator II (6),	Adjusted to Range 64.2
Deputy County Counsel IV (4),	Adjusted to Range 75
Deputy Director of General Services	Adjusted to Range 71
Deputy Planning Director,	Adjusted to Range 71.9
Development Services Manager,	Adjusted to Range 70.4
Director of General Services,	Adjusted to Range 77
District Attorney,	Adjusted to Range 84.6
Environmental Coordinator,	Adjusted to Range 67.8
Parks Superintendent,	Adjusted to Range 67.7
Planner III,	Adjusted to Range 67.8
Probation Admin. Division Director,	Adjusted to Range 72.3
Probation Division Director (3),	Adjusted to Range 72.3
Probation Program Manager,	Adjusted to Range 69.9
Roads Superintendent,	Adjusted to Range 67.7
Senior Deputy County Counsel,	Adjusted to Range 77.5
Senior Planner,	Adjusted to Range 69.8
Sheriff Admin Services Manager,	Adjusted to Range 72.3
Shop Superintendent,	Adjusted to Range 67.7
Supervising Accountant,	Adjusted to Range 70.0
Supervising Appraiser (3),	Adjusted to Range 67.1
Supervising Auditor,	Adjusted to Range 70.0
Supervising Auditor-Appraiser,	Adjusted to Range 67.6
Supervising Deputy D.A.,	Adjusted to Range 77.8
Supervising D.A. Investigator,	Adjusted to Range 69
Supervising Juvenile Instit. Officer (3),	Adjusted to Range 60.1
Supervising Librarian,	Adjusted to Range 68.2
Supervising Probation Officer (4),	Adjusted to Range 67.5
Supervising Public Defender,	Adjusted to Range 77.8
Supervising Sheriff Dispatcher,	Adjusted to Range 60.7
Supervising Welfare Investigator,	Adjusted to Range 68

Ayes: Rivero, Cortez Keene, Crookham, Kelsey, O'Banion

ACTION ITEM NO. 32

2002-02-05 ADMINISTRATION

Upon motion of Supervisor Crookham, seconded by Supervisor Cortez Keene, duly carried, the Board approves the following position audits and salary alignment action recommendations as part of the Mid-Year personnel process for FY 2001/02:

1. Change one Supervising Accounting Technician position, Range 61.0, to one Staff Services Analyst I/II, Range 59.4/63.8 in Auditor-Controller, BU 11000.

2. Adopt the amended job specification for the Loan Officer, adjust the salary of said position (Position #009) from Range 62.1 to Range 63.8 in Business-Economic Opportunities, BU 18200.

3. Establish the classification of Victim Witness Program Coordinator and approve the class specification, change on District Attorney Program Specialist (Position #56) to Victim Witness Program Coordinator in District Attorney-Victim Witness, BU 20401.

4. Adopt the amended job specification and title change for the Field Worker to Integrated Pest Management Specialist, change the Field Worker classification from Range 49.8 to Range 55.1 and adjust the salary range for Position #27 in the Agricultural Dept., BU 27000.

5. Adjust the salary of the Administrative Engineer from Range 72.0 to Range 72.1 in DPW-Prof. Services, BU 27400.

6. Adjust the salary of the Deputy County Surveyor from Range 71.1 to Range 74.1 in DPW-Prof. Services, BU 27400.

7. Establish the classification of Associate Surveyor and approve the class specification, change one vacant Engineering Association III (Position #12), Range 69.8 to one Associate Surveyor, Range 72.1 in DPW-Prof. Services, BU 27400.

8. Change one Typist Clerk III (Position #009), Range 52.2 to one Support Services Assistant, Range 54.2 in Planning and Community Development, BU28509.

9. Adopt the amended job specification for the Deputy Director Public Works-Roads, adjust the salary said position from Range 76.0 to Range 78.0 in DPW-Roads, BU 30000.

10. Adjust the salary of the Alcohol and Drug Administrative Analyst (Position #137) from Range 67.5 to Range 69.5 in Mental Health-Alcohol & Drug, BU 41521.

11. Adjust the salary of the Extra Help Lifeguard, Class #0103 from \$7.68 to \$9.18/hour in PW-Parks & Recreation, BU 70000.

12. Adjust the salary of the Extra Help Senior Lifeguard, Class #0105 from \$9.34 to \$10.84/hr in PW-Parks & Recreation, BU 70000.

13. Adopt the amended job specification for the Deputy Director Public Works-Solid Waste and adjust the salary of said position (Position #002) from Range 76.0 to Range 78.0 in DPW-Solid Waste, BU 75100.

14. Adopt the amended job specification for the Associate Transportation Planner, Class #7625.

15. And adopts Resolution No. 2002-23.

Ayes: Rivero, Cortez Keene, Crookham, Kelsey, O'Banion

ACTION ITEM NO. 33

2002-02-05 ADMINISTRATION

Upon motion of Supervisor Crookham, seconded by Supervisor Cortez Keene, duly carried, the Board takes the following action in connection with the Family Support Transition to Merit System Staffing Classifications and Organizational changes to implement legislative requirements as follows:

1. Adopt the following Merit System classifications: Child Support Program Manager, Supervising Child Support Specialist, Child Support Specialist I/II and III, Child Support Assistant (level-1), and Child Support Attorney I/II/III/IV; convert all Family Support and Attorney positions assigned to the department to the new Merit System classifications.

2. Establish classification and allocate one position of Chief Child Support Attorney to fall under County personnel regulations, Range 78.0 and adopt the class specifications.

3. Change two Child Support Specialist I/II (Positions #22 and #11) Range 54.2/56.2 to Child Support Specialist III, Range 58.2.

4. Change three Legal Clerks I/II (Positions #23, #34 and #52) from Range 52.2/54.2 to Child Support Assistants, Range 52.2.

5. Establish an Investigative Assistant I/II, Unit 8, Range 59.0 and adopt the MSS class specification and change two Investigative Assistants (Positions #8, #158) from Range 59.0 to Child Support Investigator I/II.

6. Establish a Child Support Legal Assistant, Unit 3, Range 60.2 and adopt the MSS class specification, change two Paralegals (Position #131, #134) Range 60.2 to Child Support Legal Assistant.

7. Establish Mid-Management classification of Child Support Services Fiscal Manager, Range 67.5, allocate one position and adopt the classification.

8. Change one Fiscal Services Analyst (Position #142), Range 61.2. to Staff Services Analyst I/II, Range 59.4/63.8 and reclassify the incumbent.

9. Reclassify the incumbent in Child Support Services Manager, Range 63.6, (Position #148) to the Child Support Program Manager, Range 67.5 and assign an overhire to Position #108 and delete the Child Support Services Manager classification and Position #148.

10. Establish a 7.5% Differential for Supervising Child Support Specialist while assigned to the Customer Care Unit.

11. Allocate one Child Support Special Programs Coordinator, Range 60.6.

12. Change three Account Clerk I/II (Positions #56, 59, #129), Range 49.0/51.0 to Child Support Assistant, Range 52.2; reclassify the incumbents and delete one vacant Account Clerk I/II (Position #98), Range 49.0/51.0 and add one Child Support Assistant position.

13. Change two Account Clerk III (Position #12, #130) Range 54.0 to Child Support Specialist I/II, Range 54.2/56.2 and reclassify the incumbents.

14. Change one Family Support Administrative Services Supervisor (Position #15), Range 61.0 to Supervising Child Support Specialist, Range 61.6 and reclassify the incumbents.
 15. Change two Support Services Analyst I/II (Position #48, #157) Range 60.4/62.4, to Staff Services Analyst I/II, Range 59.4/63.8 and reclassify the incumbents.
 16. Change three Family Support Technical Specialist (Position #86, #87 and #123), Range 60.2 to Staff Services Analyst I/II, Range 59.4/63.8 and reclassify the incumbents in the position; delete one vacant Family Support Technical Specialist (Position #156), Range 60.2 and add one Staff Services Analyst I/II and delete the Family Support Technical Specialist classification.
 17. Change one Child Support Specialist III (Position #84), Range 58.2 to Staff Services Analyst I/II, Range 59.4/63.8 and reclassify the incumbent.
 18. Change two Clerk I/II (Position #53, #96), Range 46.2/48.2 to Office Assistant I/II, Range 47.2/49.2 and reclassify the incumbents.
 19. Modify the classification of the Director of Family Support Director, Range 77.0 to Director of Child Support Services to fall under County personnel regulations, Range 80.0 and appoint the incumbent to this position.
 20. Establish "B" Level Management, Assistant Director of Child Support Services to fall under County personnel regulations, Range 75.0, adopt the class specification and allocate one said position.
 21. Establish Mid-Management classification of Deputy Director for State and Federal Projects, Range 72.0 and adopt the MSS class specification, change one Assistant Family Support Director (Position #36) to said position and reclassify the incumbent and delete the Assistant Family Support Director classification.
 22. Change one Secretary I/II-Confidential (Position #97), Range 55.3/57.3 to a Secretary III, Range 60.1 and reclassify the incumbent.
 23. Transfer one Supervising Deputy District Attorney (Position #6), Range 76.8 from DA-Family Support, BU 20500 to District Attorney, BU 20400 effective July 1, 2002.
 24. And adopt Resolution 2002-24.
- Ayes: Rivero, Cortez Keene, Crookham, Kelsey, O'Banion

ACTION ITEM NO. 34

2002-02-05 HEALTH – Children and Families Commission

The Chairman opens the meeting to allow public input on the Administrative Structure for the Merced County Children and Families Commission that was continued from January 15, 2002 in order to allow further review and study of the issues and concerns on the Merced County Children and Families Commission.

The following appear and speak:

Barbara Fields reads a letter into the record from Dr. William Ruth, current Director of the Women, Infant and Children's (WIC) Program.

Barbara Fields reads a letter into the record to Assemblyman Cardoza from herself and Shirley Brown as concerned citizens and members of the Children and Families Commission.

Shirley Brown appears before the Board and reiterates the position read into the record by Barbara Fields and requests the Board support the action of the Children and Families Commission to place the structure under the auspices of the County Administrator.

County Counsel Dennis Myers responds to concerns stated by Shirley Brown.

Following discussion and upon motion of Supervisor Cortez Keene, seconded by Supervisor Kelsey, duly carried, the Board selects Item B under I.-Commission Autonomy as follows: Board representative participates as Commission member, eligible to be elected Commission chair.

Ayes: Rivero, Cortez Keene, Crookham, Kelsey, O'Banion

Following further discussion, Supervisor Cortez Keene moves, seconded by Supervisor Kelsey, the Board selects Item D under II.-Program Placement as follows: Incorporate the program under the County Administrative Officer.

The Chairman calls for a Vote on the Motion.

Supervisor O'Banion votes "no". Motion Carries.

Ayes: Rivero, Cortez Keene, Crookham, Kelsey

Noes: O'Banion

Following further discussion and upon motion of Supervisor Cortez Keene, seconded by Supervisor Kelsey, duly carried, the Board selects Item B under III.-Board Representation as follows: Select Board representative on a yearly basis.

Ayes: Rivero, Cortez Keene, Crookham, Kelsey, O'Banion

ACTION ITEM NO. 38

2002-02-05 BOARD OF SUPERVISORS/ADMINISTRATION

Supervisor Crookham states on July 11, 2000 discussion was held on the feasibility of utilizing the CEO in Merced County's government structure and now the item is being brought forward to the entire Board on deciding whether our county should remain with the current CAO coordinated type of government or whether our county should change to a CEO directed type of government where Merced County will have one individual responsible for those departments, permissible under law.

Following discussion, Supervisor O'Banion requests consideration be given to place the Spring Fair Board under the direction of the Board of Supervisors as well as the University of California being placed under the CAO.

Following a lengthy discussion, County Administrator Dee Tatum briefly reviews and comments on the department heads within the county and the requirements.

Following further discussion and upon motion of Supervisor Crookham, seconded by Supervisor Cortez Keene, the Board agrees to go forward with the change from a CAO to a CEO type of organizational structure understanding further discussion will be held on the statutory requirements of departments heads and sets first reading of proposed changes to the County Administrator Ordinance for February 26, 2002.

Ayes: Rivero, Cortez Keene, Crookham, Kelsey, O'Banion

10:30 A.M. SCHEDULED ITEM

2002-02-05 PLANNING – PUBLIC HEARING

The time and date previously set for a public hearing to consider proposed Program Guidelines for a General and Native American Allocation, housing activities grant, from the Community Development Block Grant Program to be utilized for housing rehabilitation activities in the unincorporated communities of Winton and Cressey (Census Tracts 5.01 and 5.02).

Planning Director Bill Nicholson reviews the Staff Report recommending approval.

The Chairman asks if there is anyone present that wishes to speak. No one speaks.

Upon motion of Supervisor Kelsey, seconded by Supervisor Cortez Keene, duly carried, the Board acknowledges no comments are received concerning the proposed program guidelines for Grant 01-STBG-1601, a General and Native American Allocation, housing activities grant, from the Community Development Block Grant Program (CDBG) to be utilized for housing rehabilitation activities in the unincorporated community of Winton and Cressey.

Ayes: Rivero, Cortez Keene, Crookham, Kelsey

Not Present: O'Banion

10:30 A. M. SCHEDULED ITEM

2002-02-05 PLANNING/BUSINESS-ECONOMIC OPPORTUNITIES – WORKSHOP

The time and date previously set for a Workshop Presentation on Community Development Block Grant (CDBG) and Housing Investment Partnership (HOME) Programs and receive recommendations for the various categories of grants available in 2002.

Planning Director Bill Nicholson and Business-Economic Opportunities Director John Fowler review the staff report and objectives and provides an overview of the Community Development Block Grant (CDBG) and Housing Investment Partnership (HOME) funding and the selection/prioritizing of the planning and economic development projects for the upcoming funding cycles.

Following discussion and upon motion of Supervisor O'Banion, seconded by Supervisor Crookham, duly carried, the Board sets the public hearing for February 26, 2002 at 10:30 a.m. to consider projects eligible for grant applications.

Ayes: Rivero, Cortez Keene, Crookham, Kelsey, O'Banion