



# Merced County Mental Health Board Meeting

July 3, 2012

3:30 – 5:00 pm

1137 B Street, Merced, CA 95341

<b>Present:</b>	Mary Ellis, Chair; Sally Ragonut, Vice-Chair; Vince Ramos, Secretary; Mary Hofmann; Chris Kraushar; Cora Gonzales; Hub Walsh, Supervisor; Audrey Spangler; Chuck McClure; Jan Morita; Maureen Freitas
<b>Absent:</b>	Norma Blackwood; David Baker; Linda O'Donnell; James Fuller; Kim Carter; Keng Cha
<b>Others Present:</b>	Manuel Jimenez; Curt Willems; Sharon Jones; Fred Risard; Gary Comer, PRA; Carol Hulsizer, Recorder

## MINUTES

### I. Call to Order / Flag Salute / Roll Call

Mary Ellis, Chair, called the meeting to order at 3:30 p.m. The pledge of allegiance was done. Roll call was taken.

### II. Approval of Minutes from June 5, 2012 (BOARD ACTION)

*Action/Recommendation:* M/S/C (Ragonut / Walsh) to approve the minutes from June 5, 2012.

### III. Approval of Agenda for July 3, 2012 (BOARD ACTION)

*Action/Recommendation:* M/S/C (Kraushar / Gonzales) to approve the agenda for July 3, 2012. There was one abstention – Audrey Spangler.

### IV. Opportunity for Public Input to Speak on Any Matter of Public Interest Within the Board's Jurisdiction Including Items on the Board's Agenda (Time Limit of 3-5 Minutes)

#### a. Open Discussion for Board

*Discussion/Conclusion:* a. Mary H. received a phone call from an individual who was looking for a place for his wife, who has a mental illness, to be during the day. Several suggestions were made – Day Out and Day Break.

Manuel introduced Mental Health's new Assistant Director – Curt Willems. Curt comes from San Joaquin County. He did QI in San Joaquin and will be working closely with Alan Vaughn. He also has a lot of drug and alcohol experience.

*Recommendation/Action:* Information only

### V. Report on Suicide Prevention Task Force (Kim Carter)

*Discussion/Conclusion:* Kim was not present today.

*Recommendation/Action:* None

### VI. NAMI Report (Mary Hofmann)

*Discussion/Conclusion:* Mary passed out copies of the latest NAMI newsletter and an updated NAMI brochure. They will be doing fifteen 'In Our Own Voice' presentations in July. If anyone knows of someone who would like to hear 'In Our Own Voice', please contact Mary. There is a Family-to-Family class starting on August 30<sup>th</sup> and two weeks after that a Peer-to-Peer class will start. There are weekly support groups going on currently. In the Fall they will be doing 'Parents and Teachers as Allies' for schools and teachers. Mary took email addresses from anyone who would like to receive NAMI updates and information.

*Recommendation/Action:* Information only

<b>VII. Supervisor's Report (Supervisor Walsh)</b>
<i>Discussion/Conclusion:</i> Supervisor Walsh reported that last week the BOS approved the operational budget. There is a two-step process in Merced County – first they pass an operational budget which is actually a spending plan and then on August 21 <sup>st</sup> they will review the final budget. This affords them the opportunity to understand what the State is and is not going to do in their final budget processes. In the ensuing period of time they will be having budget updates at the BOS. Good news – some programs, Mental Health being one, have not been hit as hard by the State as other programs.
<i>Recommendation/Action:</i> Information only
<b>VIII. Results of Mental Health Board Evaluation of Meetings (Mary E.)</b>
<i>Discussion/Conclusion:</i> Mary went over the results from last month's Board evaluation of itself.
<i>Recommendation/Action:</i> None
<b>IX. Review Mission Statement</b>
<i>Discussion/Conclusion:</i> The Board reviewed the Mission Statement. Some changes were recommended. The new Mission Statement is: The mission of the Merced County Mental Health Board is to ensure that individuals in Merced County who live with mental illness, their families and the community, receive the finest culturally responsive mental health treatment, services, rehabilitation and education. This will be reviewed again in August.  Jan continued that in the future the Board wants to develop a vision and a list of values. A form was passed out at the June meeting asking for members to respond with suggestions and ideas. If someone does not have the form, please let Jan know. Hub asked that the form be re-sent to them.
<i>Recommendation/Action:</i> As noted above
<b>X. 2012/2013 Meeting Schedule</b>
<i>Discussion/Conclusion:</i> Mary went over the meeting schedule. The August meeting will include a Public Hearing for the MHSA Annual Update. This meeting will be from 4:00 – 7:00 p.m. on August 7 <sup>th</sup> .
<i>Recommendation/Action:</i> None
<b>XI. Director's Report (Manuel)</b> a. Fiscal Report b. Program Updates
<i>Discussion/Conclusion:</i> a. Manuel thanked Supervisor Walsh for helping out the Calif. Mental Health Directors who were made some promises by Administration and because of miscommunication or misunderstanding it did not happen. Manuel contacted Supervisor Walsh who in turn contacted CSAC (California State Association of Counties) and helped straighten it out. The issue dealt with how much money counties would be getting and Merced is looking good at this point. There are several trailer bills that will be implemented to take care of the State budget. Manuel passed out a flowchart of the estimated 2012-13 Mental Health funding and account structure and went over it. b. Curt Willems is the new Assistant Director. He will be working with children's services, adult services in Livingston, Los Banos and the Marie Green. Manuel will continue overseeing AOD. Officially the Public Guardian/Public Conservator/Public Administrator office is now with Mental Health on 13 <sup>th</sup> Street. Manuel feels this will be a great opportunity for Mental Health to better serve our consumers.
<i>Recommendation/Action:</i> Information only

**XII. Committee Reports / Updates**

- a. **Quality Improvement Committee (QIC)** (Sally / Mary E.)
- b. **Executive / Bylaws / Planning Committee** (Sally / Vince / Mary E.)
- c. **Membership Committee** (Kim)
- d. **Patients' Rights Advocate** (Gary)
- e. **Wellness Center Update** (Chuck)
- f. **CALMHB/C Update** (James / Keng)
- g. **NAMI** (Mary H.)
- h. **Children's System of Care (CSOC)** (Cora)
- i. **MHSA Ongoing Planning Council** (Sharon J. / Chuck / Mary E.)
- j. **Cultural Competency Committee** (Mary H. / David)
- k. **Mental Health Department & Central Valley Regional Center** (Vince / Mary E.)

**Discussion/Conclusion:** a. QIC meeting was canceled. b. Mary E. passed out a schedule of "In Our Own Voice" presentations. Mary E. discussed with Board members the upcoming Ethics Training being provided by the County. The County provides this training every two years and is required by all Board members. The County is asking that everyone attend this year's training in order to be in sync with their training that is held every two years. If someone attended last year, they would have to find their own ethics training next year. This year the County is having ethics training on August 1<sup>st</sup> and 24<sup>th</sup>. Carol emailed everyone with this information and will send the information again. Members of the Board continue to work on the Annual Report; Mary thanked everyone who worked on this. Mary passed out copies of an "Activity Log". This will be a document that will be in everyone's monthly packet. It is being requested that everyone fill this out monthly and turn into the Chair. This document allows Board members to write down everything they attended during the month. This compiled information will help members put the Annual Report together. c. Kim was not present. d. Manuel stated that Kings View has the contract with Mental Health to provide Patients' Rights Advocate. Unfortunately, Barbara had to recently resign. Gary Comer was present today in place of Barbara Coffelt. Kings View is actively recruiting for the PRA position. Gary had nothing new to report on. e. Chuck reported that the Wellness Center is going to begin putting out a newsletter again; it may be monthly or quarterly. On September 13<sup>th</sup> they will be having a Multicultural Day with a potluck. To celebrate the 4<sup>th</sup> of July, they are having a potluck on Friday, July 6<sup>th</sup>. The next Talent Show will be on October 11<sup>th</sup>. The Wellness Center is looking at December 13<sup>th</sup> for their next Winter Formal. f. Neither James nor Keng was present. g. Mary presented earlier. h. Cora reported that the meeting is not until later this month. i. Sharon reported that there will be a Public Hearing for the MHSA Annual Report on August 7<sup>th</sup>. The Ongoing Planning Council meets the 3<sup>rd</sup> Thursday of every month at 10:00 a.m. j. Mary H. attended the last Cultural Competency Committee Meeting and more people are needed for this committee. Sharon stated that more family members and consumers are definitely needed. k. Vince reported the meeting was very interesting and he learned how well they are helping the public. Mary E. also found it interesting and learning about what others are doing in the different areas.

Cora noted that she and several others attended the recent AOD Advisory Board meeting in regards to combining both Boards. AOD has their own agenda and are very busy. She was very impressed with how much they are doing. Richard Hawthorne will be contacting Cora to arrange a meeting when the committee can meet. Combining the Boards is moving forward.

**Recommendation/Action:** As noted above

**XIII. Adjournment**

**Discussion / Conclusion:** The meeting was adjourned at 5:05 p.m. The next meeting is August 7, 2012.

Submitted by: \_\_\_\_\_  
Carol Hulsizer  
Recording Secretary

Approved by: \_\_\_\_\_  
Vince Ramos, Secretary  
Merced County Mental Health Board

Date: \_\_\_\_\_

Date: \_\_\_\_\_