



Merced County Mental Health Board Meeting

November 6, 2012

3:30 – 5:00 pm

1137 B Street, Merced, CA 95341

Present:

Mary Ellis, Chair; Sally Ragonut, Vice-Chair; Vince Ramos, Secretary; Hub Walsh, Supervisor; Mary Hofmann; Cora Gonzales; Chuck McClure; Jan Morita; Linda O'Donnell; James Fuller; David Baker; Kim Carter

Absent:

Keng Cha; Maureen Freitas; Audrey Spangler

Others Present:

Manuel Jimenez; Curt Willems; Sharon Jones; Sharon Robinson; Chris Kraushar, PRA; Fred Risard; Carol Hulsizer, Recorder

MINUTES

I. Call to Order / Flag Salute / Roll Call

Mary Ellis, Chair, called the meeting to order at 3:31 p.m. The pledge of allegiance was done. Roll call was taken.

II. Approval of Minutes from October 2, 2012 (BOARD ACTION)

Action/Recommendation: Jan requested two spelling errors be fixed. Sally commented that the minutes showed Audrey Spangler being absent and she was present for the October meeting; she asked that this be corrected. Supervisor Walsh commented that under his report the "AB 109" should actually read "MHSA". M/S/C (Fuller / Morita) to approve the minutes from October 2, 2012 with the mentioned corrections.

III. Approval of Agenda for November 6, 2012 (BOARD ACTION)

Action/Recommendation: Cora requested that she be added to the Committee Reports. M/S/C (McClure / Morita) to approve the agenda for November 6, 2012 with the addition of one item, "L", to the Committee Reports.

IV. Opportunity for Public Input to Speak on Any Matter of Public Interest Within the Board's Jurisdiction Including Items on the Board's Agenda (Time Limit of 3-5 Minutes)

a. Open Discussion for Board

Discussion/Conclusion: a. Vince commented that Frank Whitman had started three projects and he was hoping for an update on them. 1. Pacheco Place – this did not begin under Director Whitman; it began with Director Jimenez; 2. Purchase of bus for outreach in rural areas – Sharon J. commented that this was originally part of the CSS Plan and due to the cost of gas it was decided to invest in the CSU instead; 3. Gateway Terrace – Sharon J. stated this began with Director Troy Fox and it is moving forward. Manuel commented that the Groundbreaking Ceremony for the project will be later this month.

Vince had requested that Carol make copies of a MHSA legislative document dated 4/24/09 and all members were given a copy. Manuel commented that this was the original document but it is not the most current legislative document. A copy of the most current legislation (dated July 2012) was also passed out. Cora asked that this document be added to the binder she has been working on.

Recommendation/Action: Information only

V. Mission Statement, Vision Statement and Core Values (Jan)

Discussion/Conclusion: Jan created a document in order to help her create a Mission Statement, Core Values and Vision Statement. She asked that all Board members help her by filling this document out and giving it back to her. Once she has all responses a committee will be formed to come up with a final document.

Recommendation/Action: As noted above

VI. Board Retreat – April 20th or 27th, 2013 (Mary E.)	
<i>Discussion/Conclusion:</i> Mary E. reported that a Board Retreat has been discussed for next April, either on the 20 th or 27 th . She would like to put a committee together to plan for the retreat. It will be a full day from 9:00-4:00 and will take place at 1137 B Street – large conference room. Snacks and lunch will be provided. The committee will come up with the topics to be discussed. Manuel asked that everyone email Carol by next week on which date works best for them and if anyone is interested in being on the committee, please let Carol know that also.	
<i>Recommendation/Action:</i> As noted above	
VII. MHSA Stakeholder Process Update (Sharon J.)	
<i>Discussion/Conclusion:</i> Sharon J. explained the Stakeholder process is an inclusive process and they try to include people as much as possible. It starts with a focus group and then goes to anyone who would like to talk about what the needs are in Merced County. The Ongoing Planning Council meets monthly and the public can speak on any issue that relates to MHSA. The Cultural Competence Committee talks about program needs as it relates to MHSA also. A plan update or change has to be posted for 30 days for public comment and review. Any new item and all Annual Updates have to then come to the Mental Health Board for a public hearing; if it is an expansion to a program, it just has to be posted for 30 days and does not need a Public Hearing. After the Mental Health Board it has to go to the Auditor/Controller and then to the Board of Supervisors. After that the Mental Health Director signs off. Lastly, it is sent to the Mental Health Services Oversight and Accountability Commission at the State. She is getting ready now for the FY 13/14 Annual Update.	
<i>Recommendation/Action:</i> Information only	
VIII. Approval of FY 2011/12 Annual Report (BOARD ACTION)	
<i>Discussion/Conclusion:</i> Draft copies of the Annual Report were passed around. Everyone was asked to check their own summary for correctness. Everyone will get their own copy at a later date. After this Board approval someone will need to attend the BOS meeting to present the Annual Report to them.	
<i>Recommendation/Action:</i> M/S/C (Hofmann / Ragonut) to approve the Annual Report for FY 11/12.	
IX. Supervisor’s Report (Hub)	
<i>Discussion/Conclusion:</i> Supervisor Walsh reported that like most people they are awaiting the outcome of the election today. They will be doing Board reorganization again in January/February when the new Chair will come in and new committees are appointed. As that unfolds, Hub will keep this Board informed.	
<i>Recommendation/Action:</i> Information only	
X. Director’s Report (Manuel)	
<ul style="list-style-type: none"> a. Vince’s Email b. FY 12/13 Budget c. Productivity 	
<i>Discussion/Conclusion:</i> a. Manuel reported that Vince recently sent an email to the Board members and he wanted to address a few of the issues raised. Vince’s email implied that the Dept. did not go through the proper process of hosting and discussing the MHSA Annual Update. There was confusion regarding an increase in funding. Manuel explained that nobody’s budget was increased. Just because the Dept. receives an allocation of money does not mean it will be spent. There were no changes made to anyone’s budget. Sharon R. stated that the increase was in the allocation, not in the plan itself. This is two separate things – one is the allocation from the State and the other is the budget and plan. b. Manuel brought copies of the budget narrative but forgot the actual dollars piece. He went over the narrative. Sharon R. stated that the AOD budget is \$5,315,932 and Mental Health is \$30,580,727. c. Manuel reported that they are revising productivity standards for the Department. Current policy states that employee’s productivity is 65%; however, some staff work at the Wellness Center and they do not provide direct, billable service. They are also looking at policy as far as productivity because there is some confusion if we are counting just Medi-Cal billable services as productivity or are we also including direct service where we might be providing a direct service that is not billable. Manuel gave his staff credit for providing a direct service even though it is not billable. The nurses are doing outstanding; their productivity is above 65%. Some of the doctors are there; but	

X. Director's Report (Manuel) – con't.

Manuel feels doctors need to have a higher productivity. They are also looking at how the Department does their SALs (Service Activity Logs). Currently everyone does a SAL and there is a possibility that administrative staff may no longer have to do SALs. Manuel will keep everyone updated on productivity.

Recommendation/Action: Information only

XI. Committee Reports / Updates

- a. Quality Improvement Committee (QIC) (Sally / Mary E.)
- b. Executive / Bylaws / Planning Committee (Sally / Vince / Mary E.)
- c. Membership Committee (Kim)
- d. Patients' Rights Advocate (Chris)
- e. Wellness Center Update (Chuck)
- f. CALMHB/C Update (James / Keng)
- g. NAMI (Mary H.)
- h. Children's System of Care (CSOC) (Cora)
- i. MHSA Ongoing Planning Council (Sharon J. / Chuck / Mary E.)
- j. Cultural Competency Committee (Mary H. / David)
- k. Community Partner's Meeting (Vince / Mary E.)
- l. Handbook (Cora)

Discussion/Conclusion: a. Sally reported that there were 7 grievances that have not been resolved as of yet. Chart review is ongoing. AOD utilization – we must give services to individuals from other counties and collaborate with other counties. Training – they want clients to get off all medications and methadone also before they start recovery. They also want trained doctors to work with young AOD clients. There will be a training in early February on this. Credentials – there is an ongoing push to make sure all staff have updated credentials. The CBMCS training is ongoing and another class starts in January. They would like to do additional trainings in deaf culture, African-American, Shaman, and first aid. Forms – continuing with getting Anasazi forms ready. Assessments are coming in January. Autopsy 2012-13 – there are 11 cases (2 suicide, 1 homicide, 1 medical, 1 possible suicide). Perry Watkins is trying to form a committee of family members and consumers from Marie Green to talk about recidivism and how long after release does a consumer see a doctor. We are working with Mercy Hospital regarding response time for those with mental illness. Debbie Dean talked about how consumers are saving and earning money to go on events. b. Mary E. asked everyone to read pages 1 and 2 of Rosenberg's Rules of Order for next time. c. Kim had nothing new on memberships. She did report that there will be another meeting of the Suicide Coalition this month and will report on it next month. Kim passed out copies of a flyer on a panel of consumers and practitioners talking about more effective treatment plans. Consumers are encouraged to join the discussion. d. Chris has been busy with calls and contacts. She continues to monitor the Board and Cares and locked facilities. She has gone to Merced County Legal Aid to talk about what they do and don't do. Merced Superior Court has a "self-help center" where people can go for free legal advice. e. Chuck reported that the Consumer Advisory Committee elections are currently going on, the voting started today. They are going to continue having elections in October and this time around the term will be for 5 months instead of 6 as normal. They have many running for the different positions. The Halloween event went extremely well. The only problem was the busing at the end of the event. The Delta Sigma Theta Sorority will be presenting a budgeting class and Sylvia Fuller will be doing the class. It will start at the new year. f. James had nothing to report on the CALMHB/C but will next time. g. Mary H. reported that if anyone belongs to an organization that is looking for a speaker, please let Mary know. The Family-to-Family class is winding down. The Peer-to-Peer class is going well. She thanked Manuel for speaking at their monthly meeting; their next meeting is on the 28th and Perry Watkins is the guest speaker. On the 14th they are doing their second Parents and Teachers as Allies presentation at St. Anthony's in Atwater. h. Cora reported that she attended a CSOC meeting for the first time in October. She reported on the Behavioral Health Court – a team from Mental Health and Probation went to Fresno to look at their system and they will be making some changes that they saw there. Day Reporting Center is up and running with five students enrolled in the program; these are kids who are on probation. There are two part-time clinicians located there. They recently applied for a Robert Wood Johnson grant to help put a full-time clinician in there as well. The Central Valley Regional Center has closed their doors; Manuel commented that they lost a lot of their funding. The Department has received a lot of referrals from CVRC but most of these kids do not meet the target population. The Long-Term Local

XI. Committee Reports / Updates – con't.

Commitments vs Dept. of Juvenile Justice (DJJ) – it is now \$24,000/year and is not a sliding fee scale. Manuel stated the worst of the kids remain in DJJ (used to be Youth Authority) and it costs \$24,000/year to keep them in placement. i. Sharon J. reported that they meet the 3rd Thursday of each month at 10:00. They are trying to work on accountability for the programs and moving towards outcomes and outcome measures. j. Sharon J. reported that another CBMCS training is scheduled for January. They are hoping to branch out with more trainings. They are also looking at the goals in the Cultural Competence draft plan. k. Vince reported that they talked about productivity and outcomes. Manuel commented that there will be an upcoming training with a researcher from Sacramento State on program evaluation data and outcomes. It will be presented to community partners as well as all the managers from Mental Health. l. Cora continues to move forward with the binder. She wants to include a section on the MHSA. Cora went over the different headers of the binder. The binder is just about finished and she would like feedback from the Director and Assistant Director.

Recommendation/Action: Information only

XII. Adjournment

Discussion / Conclusion: The meeting was adjourned at 5:15 p.m. The next meeting is December 4, 2012.

Submitted by: _____
Carol Hulsizer
Recording Secretary

Approved by: _____
Vince Ramos, Secretary
Merced County Mental Health Board

Date: _____

Date: _____