



Fire Watch Guideline

(Complete and return to Merced County Fire Marshal)

Assigned fire watch personnel shall:

- 1. Be thoroughly familiar with the area they are patrolling.
2. Perform Patrol operations according to instructions from SFM and/or local Fire Department.
3. Patrol their designated area at least once each hour.
4. Make reports as instructed. A written record of patrol rounds and any significant information shall be recorded in a log book provided by management or fire department.
5. Fire Watch shall be required during normal business hours and/or when facility is occupied.
6. Relay any special orders or pertinent information to personnel and management.
7. The entire building, all rooms (offices, spaces, areas) including basements, penthouses, shall be checked per Item #3 above unless otherwise specified by the Fire Marshal.

Note: The fire watch conditions shall not be terminated without the SFM or local Fire Department's written authorization.

Facility: \_\_\_\_\_

Fire watch for entire Building:

[ ] Yes

[ ] No

Specific Area \_\_\_\_\_

Person responsible to oversee the Fire Watch:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

